




Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



Advisory No. 007 s. 2025
February 10, 2025

**RESCHEDULE OF SECOND FOCUS GROUP DISCUSSIONS (FGD) OF
REGIONAL PROGRAM MANAGEMENT TEAM FOR ELEVATE THE
PROFESSIONAL DEVELOPMENT PROGRAM
OF DEPED NCR SCHOOL HEADS**

1. This is in reference to the Regional Memorandum No. 128 s. 2025, issued February 07, 2025, regarding the “*Second Focus Group Discussions (FGD) of Regional Program Management Team for Elevate the Professional Development Program of DepDd NCR School Heads*” informing the participants about the above-captioned activity which will be moved on a later date.
2. In view thereof, the activity will be rescheduled on **February 13, 2025** at **Schools Division Office of Quezon City** from 1:00 p.m. to 5:00 p.m.
3. For more information, please contact:
ARREN V. ADUAN
Education Program Supervisor – HRDD NEAP-R
hrdd.ncr@deped.gov.ph


JOCELYN DR ANDAYA
Regional Director, NCR
concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations



6 Misamis St., Bago Bantay, Quezon City
Email Address: ncr@deped.gov.ph
Website: <http://www.depedncr.com.ph>

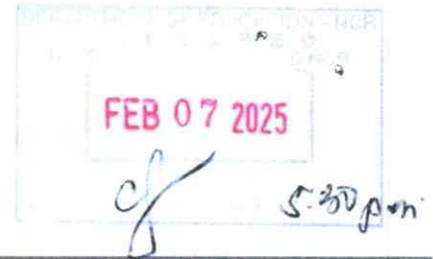
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Republic of the Philippines
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February 06, 2025

REGIONAL MEMORANDUM

No. 128 s. 2025

To: Schools Division Superintendents

**SECOND GROUP DISCUSSIONS (FGD) OF REGIONAL PROGRAM MANAGEMENT
TEAM FOR ELEVATE THE PROFESSIONAL DEVELOPMENT PROGRAM
OF DEPED NCR SCHOOL HEADS**

1. In adherence to the DepEd NCR Competency-Based L&D Plans and Guidelines, it is recommended that school heads include at least two planned interventions per year focusing on enhancing the organizational culture and strengthening the leadership competencies of Education Leaders and managers.
2. The Regional Program Management Team (RPMT) Professional Development Program for School Heads, will hold its Second Focus Group Discussions (FGD) on **February 11, 2024**, in **SDO Quezon City**, from 1:00 p.m. to 5:00 p.m.
3. The Fourth Focus Group Discussion (FGD) aims to:
 - **Plot the Phase 1 Implementation:** Develop a clear roadmap outlining the key activities, timelines, and responsibilities for Phase 1.
 - **Plan the Logistical Concerns of Phase 1:** Identify and address potential logistical challenges related to venues, materials, communication, and participant support.
 - **Discuss the Delegation of Works:** Clearly define roles and responsibilities within the team to ensure efficient and effective program delivery.
4. Attached is the list of participants (*Enclosure 1*) for the Focus Group Discussions (FGD) of the Regional Program Management Team (RPMT) Professional Development Program for School Heads.
5. This Memorandum shall likewise serve as the official travel authority document of the participants.
6. Expenses relative to the conduct of the activity shall be charged to the host division's local funds subject to usual accounting and auditing rules and regulations.



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7. For questions and concerns, please contact Hajji R. Palmero, Chief Education Supervisor – HRDD NEAP-R at hrdd.ncr@deped.gov.ph.
8. Immediate dissemination and compliance of this memorandum is desired.


JOCELYN DR ANDAYA
Regional Director, NCR
Concurrent Officer-in-Charge
Office of the Assistant Secretary for Operations



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Enclosure 1:

**PARTICIPANTS IN THE SECOND GROUP DISCUSSIONS (FGD) OF REGIONAL
PROGRAM MANAGEMENT TEAM FOR ELEVATE THE PROFESSIONAL
DEVELOPMENT PROGRAM OF DEPED NCR SCHOOL HEADS**

PARTICIPATION	NAME	POSITION	OFFICE
Focal Person	CARLEEN M. SEDILLA, CESO V	SDS	Quezon City
Members	NERISSA L. LOSARIA, CESO V	SDS	Paranaque City
	CECILLE G. CARANDANG, CESO V	SDS	Malabon City
	MELITON P. ZURBANO, CESO V	SDS	Navotas City
	NOEL D. BAGANO, CESO VI	OIC- SDS	Valenzuela City
	SHERYLL T. GAYOLA, CESO V	SDS	Pasig City
RPMT Secretariat	HAJJI R. PALMERO	CES	HRDD-NEAP(R)
	ARREN V. ADUAN	EPS	HRDD-NEAP(R)
	LEAN AILAH C. VICENCIO	SEPS	HRDD-NEAP(R)
	NIKA A. DIAZ	AdA-VI	HRDD-NEAP(R)