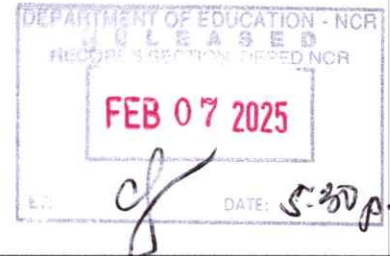




Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



February 06, 2025

REGIONAL MEMORANDUM

No. 128 s. 2025

To: Schools Division Superintendents

SECOND GROUP DISCUSSIONS (FGD) OF REGIONAL PROGRAM MANAGEMENT TEAM FOR ELEVATE THE PROFESSIONAL DEVELOPMENT PROGRAM OF DEPED NCR SCHOOL HEADS

1. In adherence to the DepEd NCR Competency-Based L&D Plans and Guidelines, it is recommended that school heads include at least two planned interventions per year focusing on enhancing the organizational culture and strengthening the leadership competencies of Education Leaders and managers.
2. The Regional Program Management Team (RPMT) Professional Development Program for School Heads, will hold its Second Focus Group Discussions (FGD) on **February 11, 2024**, in **SDO Quezon City**, from 1:00 p.m. to 5:00 p.m.
3. The Fourth Focus Group Discussion (FGD) aims to:
 - **Plot the Phase 1 Implementation:** Develop a clear roadmap outlining the key activities, timelines, and responsibilities for Phase 1.
 - **Plan the Logistical Concerns of Phase 1:** Identify and address potential logistical challenges related to venues, materials, communication, and participant support.
 - **Discuss the Delegation of Works:** Clearly define roles and responsibilities within the team to ensure efficient and effective program delivery.
4. Attached is the list of participants (*Enclosure 1*) for the Focus Group Discussions (FGD) of the Regional Program Management Team (RPMT) Professional Development Program for School Heads.
5. This Memorandum shall likewise serve as the official travel authority document of the participants.
6. Expenses relative to the conduct of the activity shall be charged to the host division's local funds subject to usual accounting and auditing rules and regulations.



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7. For questions and concerns, please contact Hajji R. Palmero, Chief Education Supervisor – HRDD NEAP-R at hrdd.ncr@deped.gov.ph.
8. Immediate dissemination and compliance of this memorandum is desired.


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Concurrent Officer-in-Charge
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Enclosure 1:

PARTICIPANTS IN THE SECOND GROUP DISCUSSIONS (FGD) OF REGIONAL PROGRAM MANAGEMENT TEAM FOR ELEVATE THE PROFESSIONAL DEVELOPMENT PROGRAM OF DEPED NCR SCHOOL HEADS

| PARTICIPATION | NAME | POSITION | OFFICE |
|------------------|------------------------------|----------|-----------------|
| Focal Person | CARLEEN M. SEDILLA, CESO V | SDS | Quezon City |
| Members | NERISSA L. LOSARIA, CESO V | SDS | Paranaque City |
| | CECILLE G. CARANDANG, CESO V | SDS | Malabon City |
| | MELITON P. ZURBANO, CESO V | SDS | Navotas City |
| | NOEL D. BAGANO, CESO VI | OIC- SDS | Valenzuela City |
| | SHERYLL T. GAYOLA, CESO V | SDS | Pasig City |
| RPMT Secretariat | HAJJI R. PALMERO | CES | HRDD-NEAP(R) |
| | ARREN V. ADUAN | EPS | HRDD-NEAP(R) |
| | LEAN AILAH C. VICENCIO | SEPS | HRDD-NEAP(R) |
| | NIKA A. DIAZ | AdA-VI | HRDD-NEAP(R) |