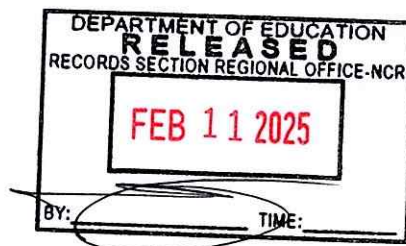




Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



February 10, 2025

REGIONAL MEMORANDUM

No. 137, s. 2025

To: Schools Division Superintendents
School Governance and Operations Division Chiefs
Division Learner Rights and Protection Focal Persons
School Heads
All Others Concerned


**RECONSTITUTION OF THE LEARNER RIGHTS AND PROTECTION
DESK IN PREPARATION FOR THE 2025 ATHLETICS MEET**

1. Pursuant to the attached Memorandum No. OUOPS-2025-11-00521 from **MALCOLM S. GARMA**, Assistant Secretary, Officer-in-Charge, Office of the Undersecretary for Operations, dated January 22, 2025, re: reconstitution of the Learner Rights and Protection Desk in preparation for the 2025 Athletics Meet, the Learner Rights and Protection Division (LRPD) request the reconstitution of the LRP Desk and its integration into the different sporting activities in the region, division and school meet including other off-campus activities such as the National Festival of Talents (NFOT) and National Schools Press Conference (NSPC).
2. The Learner Rights and Protection Desk at various governance levels shall perform their duties and responsibilities as outlined on the second page of the memorandum issued by the Central Office. These responsibilities include measures to ensure the safety and protection of learners-athletes. For further details, refer to the second page of the said memorandum for comprehensive guidelines and procedure.
3. Enclosed in the Memorandum is the Regional and Division Learner Rights and Protection Desk Committee (enclosure 1) to manage reported learner-athlete concerns in the 2025 Athletics Meet. Meals and transportation expenses of the Regional and Division Committee shall be charged to the local funds subject to the usual accounting and auditing rules and regulations.



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4. For inquiries, please contact the Learner Rights and Protection Section (LRPS) via email lrps.ncr@deped.gov.ph
5. Immediate dissemination and compliance of this Memorandum is desired.


JOCELYN DR ANDAYA
Regional Director, NCR
concurrent Officer-in-Charge, Office of the
Assistant Secretary for Operations

Encls.: As stated

lrps



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Enclosure 1

REGIONAL LEARNER RIGHTS AND PROTECTION DESK COMMITTEE MEMBERS		
Designation	Name	Station
Chairperson Regional LRP Focal Person	Leonila C. Mustapha	Regional Office
Co-Chairperson Division LRP Focal Person	Alberto D. Villamor	SDO Marikina City
Member Division LRP Focal Person	Bernardita A. Perez	SDO Pasay City
Member Division LRP Focal Person	Rose Ann B. Pamintuan	SDO Pasig City
Member Division LRP Focal Person	Mary Stephanie R. Magdamit	SDO Las Pinas City



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SCHOOLS DIVISION LEARNER RIGHTS AND PROTECTION DESK COMMITTEE			
SDO		Chairperson	Member
1	Caloocan City	Myris Joy DG Tugo	Josephine V.Yjares
2	Las Pinas City	Mary Stephanie R. Magdamit	Mark Lyndon B. Garcia
3	Makati City	Welbert D. Borlado	Rosally L. Roque
4	Malabon City	Elvira T. Villanueva	Donna F. Capuli
5	Mandaluyong City	Rex A. Ado	Laraine S. Quibuyen
6	Manila City	Elizabeth G. Nunez	Loreta M. Cruz
7	Marikina City	Alberto D. Villamor	Risheill D. Guevara
8	Muntinlupa City	Ma. Regaele Olarte	King Solidini J. Torres
9	Navotas City	Gil C. Buenavista	Maria Maurine G. De Vera
10	Paranaque City	Rosie O. Rumbaoa	Hector H. Ngales
11	Pasay City	Bernardita A. Perez	Maverick Kevin P. Tuddao
12	Pasig City	Rose Ann B. Pamintuan	Atty. Marilou G. Calingo
13	Quezon City	Marietta Caballero	Dr. Jose S. Trinidad, Jr.
14	San Juan City	Kristine Nova P. Melido	Edward F. Banay
15	Taguig-Pateros	Lorilyn M. Lea	Ieryn S. Simborio
16	Valenzuela City	Elias Adrian K. Santos II	Richmae L. Dantes



Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

OM-OUOPS-2025-11 - 00521

FOR : **REGIONAL DIRECTORS**
MINISTER, BASIC, HIGHER, AND TECHNICAL EDUCATION,
BARMM
SCHOOLS DIVISION SUPERINTENDENTS
SCHOOLS DISTRICT SUPERVISORS
SCHOOL HEADS
ALL OTHERS CONCERNED

FROM : **MALCOLM S. GARMA**
Assistant Secretary, Officer-in-Charge
Office of the Undersecretary for Operations

SUBJECT : **RECONSTITUTION OF THE LEARNER RIGHTS AND PROTECTION DESK IN PREPARATION FOR THE 2025 ATHLETICS MEET**

DATE : January 22, 2025

In preparation for the upcoming Regional, Division, and Athletic Meet for 2025, the Learner Rights and Protection Division (LRPD) requests the reconstitution of the Learner Rights and Protection (LRP) Desks in the regions and divisions, as well as the strengthening of the Child Protection Committee (CPC) in schools who shall automatically convene as the LRP Desk officers in the schools.

To recall, the LRP Desk was first established during the 2023 *Palarong Pambansa* in Marikina City. The pioneer program proved to be a success as all participants from the regions – learner-athlete, trainers, coaches, chaperones, and parents; including the different sectors of the community were mobilized to ensure the protection of our learner-athletes from all forms of abuse, violence, discrimination, bullying, and other forms of exploitation

In the following year, the LRPD strengthened the operationalization of the LRP Desk through its integration into the different sporting activities i.e. regional, division, and school meet including other off-campus activities such as the National Festival of Talents (NFOT) and National Schools Press Conference (NSPC).

Accordingly, our LRP Desk officers were able to provide immediate intervention to our learner-participants including psychological first-aid (PFA) and referral as needed. Additionally, our LRP Desk officers conduct regular “*Kamustahan Sessions*” and other recreational activities for the health and wellness of our learner-participants.

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For this year, the LRPD requests the reconstitution of the LRP Desks in the different governance levels, specifically to:

- a. conduct consultation and coordination with the LRPD, appropriate school governance level, and concerned stakeholders to ensure the safety and protection of participating learners;
- b. conduct psychological first-aid;
- c. provide immediate response to reported LRP incidents;
- d. provide the 4Rs of child protection (recognize, record, report, and refer);
- e. conduct pre-orientation on the code of conduct for coaches, trainers, chaperones/guardians, including their roles and responsibilities in ensuring the protection of our learner-athletes; and
- f. provide report to the Regional Office, Division Office, and LRPD on the LRP incidents handled.

As a reminder, the LRP Desk shall cover all grade levels, and shall be composed of:

- A. For the Region/Division level:
 - a. Chairperson – Regional or Division Permanent focal person
 - b. Vice-Chairperson - Regional or Division Alternate focal person or Registered Guidance Counselor as may be designated by the Chairperson
 - c. Members – composed of DepEd personnel who has undergone LRP Specialization Course
- B. School level:
 - a. Chairperson – School Head
 - b. Vice-Chairperson - Guidance Counselor/Guidance Designate
 - c. Members – composed of teachers and members of the CPC

Moreover, the CPCs in schools are requested to convene as LRP Desk for their respective schools ensuring the safety of our learners in their billeting quarters and playing venues.

The LRP Desk is expected to have close coordination with the local government unit in their locality, including other relevant agencies for referral purposes. Additionally, the LRP Desk should have a dedicated helpline number, indicating the LRP Desk Chairperson and/or Vice-Chairperson's contact number and the Learners Telesafe Contact Center Helpline Number (LTCCH) in all activity venues and billeting quarters.

For reference, this Office issued Learner-Athlete Safeguarding Guidelines for the 2024 *Palarong Pambansa*, which includes the enforcement of prevention and intervention mechanisms, duties and responsibilities of the coaches, trainers, chaperones/guardians, and the learner-athletes. The same Safeguarding Guidelines may be used for this year's Athletic meet.

To ensure compliance thereof, the Division and Regional LRP focal personnel shall monitor the strict implementation and creation of the LRP Desks. All reported

learner-athlete concerns and the intervention and/or actions taken shall be reported immediately to the Learners Telesafe Contact Center Helpline.

For details, inquiries, and clarification, you may reach the Learner Rights and Protection Division (LRPD) at lrpo@deped.gov.ph or contact 8638-1782.

For immediate dissemination.

Thank you very much.