



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

February 26, 2025

REGIONAL MEMORANDUM

No. 188, s. 2025

To: Schools Division Superintendents
Chief Education Supervisors, Curriculum Implementation Division (CID)
Chief Education Supervisors, School Governance Operations Division (SGOD)
Public Schools District Supervisors
Education Program Supervisors
All Others Concerned

**TRAINING NEEDS ASSESSMENT SURVEY FOR SUPERVISORS IN
SCHOOLS DIVISION OFFICES**

1. This is in reference to the Memorandum DM-OUHROD-2025-0466 from Wilfredo E. Cabral, Undersecretary for Human Resource and Organizational Development, and Carmela C. Oracion, Assistant Secretary for Human Resource and Organizational Development (National Educators Academy of the Philippines), informing the field about the above-captioned subject.

2. All abovementioned participants are requested to accomplish the TNA survey form through the link <https://tinyurl.com/TrainingNeedsAssessment2025> on or before February 28, 2025.



3. For further information and other concerns, please coordinate with NEAP Professional Development Division through email **neap.pdd@deped.gov.ph** or **landline (02) 8715-9919**.

4. Immediate and wide dissemination of this Memorandum is desired.

JOCELYN DR ANDAYA
Regional Director, NCR
concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations



6 Misamis St., Bago Bantay, Quezon City

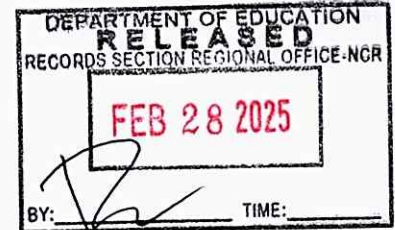
Email Address: nor@deped.gov.ph
Website: <http://www.depedncr.com.ph>



Certificate No. PHP QMS



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



February 26, 2025

REGIONAL MEMORANDUM

No. 188, s. 2025

To: Schools Division Superintendents
Chief Education Supervisors, Curriculum Implementation Division (CID)
Chief Education Supervisors, School Governance Operations Division (SGOD)
Public Schools District Supervisors
Education Program Supervisors
All Others Concerned

**TRAINING NEEDS ASSESSMENT SURVEY FOR SUPERVISORS IN
SCHOOLS DIVISION OFFICES**

1. This is in reference to the Memorandum DM-OUHROD-2025-0466 from Wilfredo E. Cabral, Undersecretary for Human Resource and Organizational Development, and Carmela C. Oracion, Assistant Secretary for Human Resource and Organizational Development (National Educators Academy of the Philippines), informing the field about the above-captioned subject.

2. All abovementioned participants are requested to accomplish the TNA survey form through the link <https://tinyurl.com/TrainingNeedsAssessment2025> on or before February 28, 2025.



3. For further information and other concerns, please coordinate with NEAP Professional Development Division through email neap.pdd@deped.gov.ph or **landline (02) 8715-9919**.

4. Immediate and wide dissemination of this Memorandum is desired.


JOCELYN DR ANDAYA
Regional Director, NCR
concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations



6 Misamis St., Bago Bantay, Quezon City

Email Address: ncr@deped.gov.ph

Website: <http://www.depedncr.com.ph>



Certificate No. PHP QMS

HRDDIV



Republika ng Pilipinas

Department of Education


OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2025-0466

FOR : **Regional Directors**
Schools Division Superintendent
All Others Concerned

FROM : 
WILFREDO E. CABRAL
Undersecretary
Human Resource and Organizational Development


CARMELA C. ORACION
Assistant Secretary
Human Resource and Organizational Development
(National Educators Academy of the Philippines)

SUBJECT : **TRAINING NEEDS ASSESSMENT SURVEY FOR SUPERVISORS
IN SCHOOLS DIVISION OFFICES**

DATE : 21 February 2025

- In line with its mandate to provide quality professional development programs for teachers and school leaders, the National Educators Academy of the Philippines (NEAP) will conduct a **Training Needs Assessment (TNA) Survey** for **Supervisors** in Schools Division Offices (SDOs). The TNA Survey has the following objectives:
 - Gather relevant data and insights to identify the most pressing professional development needs of school leaders and supervisors;
 - Design diverse and responsive professional development programs that address the needs of school leaders and supervisors, evidence-based and data-driven, and aligned with the Philippine Professional Standards for Supervisors (PPSS); and
 - Determine key training topics that cater to the evolving demands of educational leadership and supervision while adhering to the PPSS.
- Expected participants in this TNA Survey include **Chief Education Program Supervisors** of the Curriculum Implementation Division and the School

Governance and Operations Division (SGOD), **Education Program Supervisors** (Learning Areas, Learning Resource Management Section, and SGOD) and **Public Schools District Supervisors**.

3. All abovementioned participants are requested to accomplish the TNA Survey Form through the link <https://tinyurl.com/TrainingNeedsAssessment2025> on or before **28 February 2025**.
4. Should you have questions and concerns, please coordinate with the **NEAP Professional Development Division** through email neap.pdd@deped.gov.ph or landline (02) 8715-9919.
8. For immediate dissemination and appropriate action.

Copy furnished:

OFFICE OF THE SECRETARY

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS



Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600
Telephone Nos.: (+632) 86337206, (+632) 86318494, (+632) 86366549
Email Address: usec.hrod@deped.gov.ph | Website: www.deped.gov.ph

Doc. Ref. Code	DM-OUHR0D	Rev	00
Effectivity	03.23.23	Page	2 of 2



Center for Quality Management
22 01 0001