



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



March 4, 2025

REGIONAL MEMORANDUM

No. 201 s. 2025

To: Schools Division Superintendents
Regional Office Functional Division Chiefs
Regional Office Units and Section Heads
All Others Concerned

**FINAL ARRANGEMENTS ON THE CONDUCT OF RM NO. 130, S. 2025 TITLED
WORKSHOP ON THE DEVELOPMENT OF PROFESSIONAL LEARNING
RESOURCES FOR RPMS-PPST CLASSROOM OBSERVERS ACROSS LEARNING
AREAS**

1. In reference to the aforementioned regional memorandum, the field is hereby informed that the venue of the event is at **Canyon Woods Diokno Highway, Laurel Batangas** and the date of conduct has been moved to **March 11-13, 2025**.
2. The registration link <https://forms.office.com/r/gX55pLYdqK> is reopened for those participants who were not able to register on February 21, 2025. The link will be open until **March 6, 2025, at 12:00 NN only**. **Kindly notify the PMT if there are registered participants who will be replaced.**




3. Participants are requested to **bring a copy of the COT Full Rubrics** which may be downloaded at this link <https://tinyurl.com/Raters-Materials>. The **accessible drive link** of demonstration videos, demonstration teacher profile, and signed DLL validated by a content expert shall be emailed to hrdd.ncr@deped.gov.ph.
4. Please find the adjusted program activity matrix and list of participants per School Division Office for your reference and guidance.



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5. Other provisions/details in the above-cited Regional Memorandum shall remain the same.

6. Immediate dissemination of this Memorandum is directed.

JOCELYN DR ANDAYA 
Regional Director, NCR
concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations



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Enclosure 1. **Program Activity Matrix**

**WORKSHOP ON THE DEVELOPMENT OF PROFESSIONAL LEARNING
 RESOURCES FOR RPMS-PPST CLASSROOM OBSERVERS ACROSS LEARNING
 AREAS**

March 11-13, 2025

TIME	ACTIVITY	Resource Speaker Facilitator
Day 01-March 11, 2025		
8:00 am-9:00 am	Registration and Snacks	TWG
9:00 am-9:30 am	Opening Program <ul style="list-style-type: none"> • Nationalistic Song • Ecumenical Prayer • DepEd Quality Policy Statement • Introduction of Participants • Inspirational Message • Training Objectives • Schedule of Activities • Training Norms 	
9:30 am -10:00 pm	Pre-training Assessment/Pre-test	
10:00 am-12:00 nn	Plenary Session 1: Overview of the PPST (focus on Class Observation)	
12:00 nn-1:00 pm	LUNCH BREAK	
1:00 pm- 3:00 pm	Breakout Session Session 2: Revisiting and unpacking the PPST to understand COI Room 1: Domain 1 (Marco D. Meduranda, Eloisa F. Ababat, Wilbert G. Balboa, Cecilia de Ocampo) Room 2: Domain 2 (Victor M. Javeña, Manuel A. Laguerta, Archie J. Azucenas, Mary Ann Margaret L. Morden) Room 3: Domain 3 (Filmora R. Caballero, Martin Wilfredo B. Roque, Alvin Patrick Q. Peñaflorida, Maria Patricia S. De Vera) Room 4: Domain 4 & 5 (Josefino C. Pogoy Jr, Ronnel C. Adani, Jinky R. Victorio, Rowel Molin Fulgar)	



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3:00 pm -3:15pm	HEALTH BREAK	
3:15 pm -5:15 pm	Breakout Session Session 2: Revisiting and unpacking the PPST to understand COI <i>Room 1: Domain 2</i> <i>Room 2: Domain 3</i> <i>Room 3: Domain 4</i> <i>Room 4: Domain 1</i>	
5:15 pm-5:20pm	DAILY QAME	
Day 02-March 12, 2025		
6:30 am - 8:00:00 am	Breakfast	
8:00 am- 8:30am	Breakout Rooms Opening Program • Ecumenical Prayer • Morning Energizer and Recap	PMT
8:30 am -10:30 am	Breakout Session Session 2: Revisiting and unpacking the PPST to understand COI <i>Room 1: Domain 3</i> <i>Room 2: Domain 4</i> <i>Room 3: Domain 1</i> <i>Room 4: Domain 2</i>	
10:30 am- 10:45 am	Health Break	
10:45 am 12:00 am	Breakout Session Session 2: Revisiting and unpacking the PPST to understand COI <i>Room 1: Domain 4</i> <i>Room 2: Domain 1</i> <i>Room 3: Domain 2</i> <i>Room 4: Domain 3</i>	
12:00 pm 1:00 pm	Lunch Break	
1:00 pm - 1:45pm	Cont' <i>Room 1: Domain 4</i> <i>Room 2: Domain 1</i> <i>Room 3: Domain 2</i> <i>Room 4: Domain 3</i>	
1:45 pm-2:45 pm	Session 3: Deepening understanding of the process/COT/rubric	



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	(Lester John A. Cajes, Neofidel Ignacio B. Ramirez, Cyril Santos, Adelyn R. Bartolome, Lilibeth S. Gozo)	
2:45 pm-3:00 pm	Health Break	
3:00 pm- 5:00 pm	Breakout Session Session 4: Classroom Observation Workshop 1 Room 1 (Mandaluyong & Taguig) <i>Melvin Willy II B. Roque</i> <i>Alvin Patrick Q. Peñaflorida</i> <i>Maria Patricia S. De Vera</i> Room 2 (Pasay & Makati) Ernest Joseph C. Cabrera Josefino C. Pogoy Jr Wilbert G. Balboa Room 3 (Manila & Caloocan) Filmore R. Caballero Adelyn R. Bartolome Cecilia de Ocampo Eloisa F. Ababat Room 4 (Muntinlupa & Malabon) Manuel A. Laguerta Lester John A. Cajes Cyril Santos Room 5 (Marikina & QC) Marco D. Meduranda Archie J. Azucenas Lilibeth S. Gozo Rowel Molin Fulgar Room 6 (Paranaque, San Juan, Pasig) Neofidel Ignacio Ramirez Jinky R. Victorio Martin Wilfredo B. Roque Room 7 (Navotas, Las Pinas, Valenzuela) Victor M. Javeña Ronnel C. Adani Heidee F. Ferrer Mary Ann Margaret L. Morden	
5:00 pm-5:05 pm	Daily QAME	
DAY 03 – March 13, 2025		
6:30:00 am - 8:00:00 am	Breakfast	
8:00:00 am 8:30:00 am	Breakout Rooms	PMT



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	Opening Program • Opening Prayer • Morning Energizer and Recap	
8:30am -10:30 am	Breakout Session Session 4: Classroom Observation Workshop 2	
10:30 am-12:00 nn	Closing Program • Synthesis of Sessions • Ways Forward Daily QAME	
12:00pm -1:30pm	Lunch Break and Checkout	
1:30:00 pm - 5:00pm	Program Evaluation	PMT



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Enclosure 2. **Position and list of number of Participants**

SDO	Position	No. of Pax	TOTAL
SDO Caloocan	ASDS	1	18
	CID Chief	1	
	Principals (Elem, JHS, SHS)	4	
	Supervisors (EPS & PSDS)	4	
	Master Teachers (I & II)	4	
	Head Teachers	4	
SDO Malabon	ASDS	1	16
	CID Chief	1	
	Principals (Elem, JHS, SHS)	3	
	Supervisors (EPS & PSDS)	4	
	Master Teachers (I & II)	4	
	Head Teachers	3	
SDO Navotas	ASDS	1	15
	Principals	4	
	Supervisors (EPS & PSDS)	2	
	Master Teachers (I & II)	5	
	Head Teachers	3	
SDO Valenzuela	Principals (Elem, JHS, SHS)	3	12
	Supervisors (EPS & PSDS)	3	
	Master Teachers (I & II)	3	
	Head Teachers	3	
SDO Pasig	ASDS	1	16
	Principals (Elem, JHS, SHS)	4	
	Supervisors (EPS & PSDS)	4	
	Master Teachers (I & II)	4	
	Head Teachers	3	
SDO Mandaluyong	ASDS	1	16
	CID Chief	1	
	Principals (Elem, JHS, SHS)	3	
	Supervisors (EPS & PSDS)	4	
	Master Teachers (I & II)	4	
SDO Marikina	ASDS	1	16
	CID Chief	1	
	Principals (Elem, JHS, SHS)	3	
	Supervisors (EPS & PSDS)	4	
	Master Teachers (I & II)	4	
SDO San Juan	ASDS	1	14
	Principals (Elem, JHS, SHS)	5	
	Supervisors (EPS)	2	
	Master Teachers (I & II)	4	
	Head Teacher	2	
SDO Pasay	ASDS	1	
	CID Chief	1	



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	Principals (Elem, JHS, SHS)	3	16
	Supervisors (EPS & PSDS)	4	
	Master Teachers (I & II)	4	
	Head Teachers	3	
SDO Manila	ASDS	1	
	CID Chief	1	
	Principals (Elem, JHS, SHS)	4	
	Supervisors (EPS & PSDS)	4	18
	Master Teachers (I & II)	4	
	Head Teachers	4	
SDO Makati	ASDS	1	
	CID Chief	1	
	Principals (Elem, JHS, SHS)	3	16
	Supervisors (EPS & PSDS)	4	
	Master Teachers (I & II)	4	
	Head Teachers	3	
SDO Quezon City	ASDS	1	
	CID Chief	1	
	Principals (Elem, JHS, SHS)	4	18
	Supervisors (EPS & PSDS)	4	
	Master Teachers (I & II)	4	
	Head Teachers	4	
SDO Muntinlupa	ASDS	1	
	CID Chief	1	
	Principals (Elem, JHS, SHS)	3	16
	Supervisors (EPS & PSDS)	4	
	Master Teachers (I & II)	4	
	Head Teachers	3	
SDO Tapat	ASDS	1	
	CID Chief	1	
	Principals (Elem, JHS, SHS)	3	16
	Supervisors (EPS & PSDS)	4	
	Master Teachers (I & II)	4	
	Head Teachers	3	
SDO Paranaque	CID Chief	1	
	Principals (Elem, JHS, SHS)	4	16
	Supervisors (EPS & PSDS)	4	
	Master Teachers (I & II)	4	
	Head Teachers	3	
SDO Las Pinas	ASDS	1	
	CID Chief	1	
	Principals (Elem, JHS, SHS)	3	16
	Supervisors (EPS & PSDS)	4	
	Master Teachers (I & II)	4	
	Head Teachers	3	
Regional Office	Education Program Supervisors	8	8



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Enclosure 3. **TECHNICAL WORKING GROUP**

NO	Name	SDO/Office	Position
1	Carleen M. Sedilla, CESO V	SDO Quezon City	Schools Division Superintendent
2	Sheryll T. Gayola, CESO V	SDO Pasig	Schools Division Superintendent
3	Isabelle S. Sibayan	SDO Quezon City	Assistant Schools Division Superintendent
4	Hajji R Palmero	HRDD-NEAP	Chief Education Supervisor
5	Ernest Joseph C. Cabrera	SDO Valenzuela	Assistant Schools Division Superintendent
6	Filmore R. Caballero	SDO Valenzuela /CID	Chief Education Supervisor
7	Josefino C. Pogoy Jr	SDO San Juan/CID	Chief Education Supervisor
8	Marco D. Meduranda	SDO Navotas/CID	Chief Education Supervisor
9	Manuel A. Laguerta	SDO Pasig/CID	Chief Education Supervisor
10	Victor M. Javeña	SDO Pasig/SGOD	Chief Education Supervisor
11	Heidee F. Ferrer	SDO Quezon City /CID	Chief Education Supervisor
12	Eloisa F. Ababat	SDO Navotas	Education Program Supervisor English
13	Wilbert G. Balboa	SDO Navotas	Education Program Supervisor Araling Panlipunan
14	Archie J. Azucenas	SDO Caloocan/CID	Public Schools District Supervisor
15	Mary Ann Margaret L. Morden	SDO Caloocan/CID	Public Schools District Supervisor
16	Melvin Willy II B. Roque	SDO Valenzuela/CID	Public School District Supervisor
17	Cecilia de Ocampo	SDO Navotas	Public Schools District Supervisor
18	Lilibeth S. Gozo	SDO-Valenzuela Malinta Elementary School	Principal IV
19	Alvin Patrick Q. Peñaflorida	SDO-Valenzuela/ Vicente P. Trinidad NHS	Principal II
20	Maria Patricia S. De Vera	SDO Valenzuela Bagbaguin National High School	Principal II
21	Lester John A. Cajés	SDO Las Pinas/Las Piñas National High School	Master Teacher II



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22	Neofidel Ignacio B. Ramirez	SDO Manila/Manila Science High School	Master Teacher II
23	Jinky R. Victorio	SDO -Malabon City Malabon National High School	Master Teacher II
24	Cyril Santos	SDO Marikina	Master Teacher II
25	Rowel Molin Fulgar	SDO Valenzuela	Master Teacher II
26	Martin Wilfredo B. Roque	SDO -Malabon City Malabon National High School	Master Teacher I
27	Ronnel C. Adani	Ramon Magsaysay High School (SDO Manila)	Master Teacher I
28	James M. Macaranas	Quality Assurance Division	OIC-Education Program Supervisor
29	Don Ray V. Salvador	HRDD-NEAP	Education Program Specialist
30	Nika A. Diaz	HRDD-NEAP	ADA VI
31	Michaela Antonio	ASD	ADA IV
32	Adelyn R. Bartolome	SDO-Quezon City, Project 3 Elementary School	Teacher I
33	Jeanille Joy M. Selva	Ramon Magsaysay High School (SDO Manila)	Teacher II
34	Rhea B. Eden	HRDD-NEAP	Education Program Supervisor