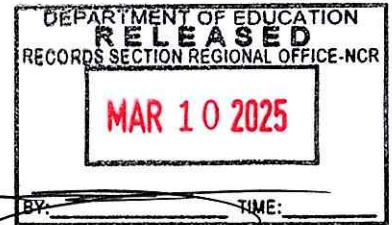





Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM
ORD-2025- 217

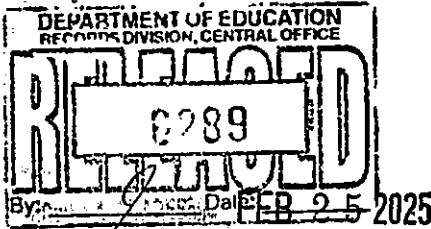
TO : **SCHOOLS DIVISION SUPERINTENDENTS**
SDO Navotas
SDO Quezon City
SDO Valenzuela City

FROM : **JOCELYN DR ANDAYA** 
Regional Director, NCR
Concurrent Officer-In-Charge
Office of the Assistant Secretary for Operations

SUBJECT : **REVISION AND UPDATES ON THE SUBMITTED CONSERVATION MANAGEMENT PLAN (CMP) AND RESTORATION PLAN FOR THE CONSERVATION AND RESTORATION OF GABALDON AND OTHER HERITAGE BUILDINGS**

DATE : **March 03, 2025**

1. This has reference to the Unnumbered Memorandum, dated February 20, 2025, from Wilfredo E. Cabral, Undersecretary, Human Resource and Organizational Development, relative to the aforementioned subject and its enclosures contents of which are self-explanatory
2. Should you have any questions and concerns regarding the matter, you may coordinate with **Ar. Jet Raymond G. Alabaso**, PDO II, Education Facilities Division, through telephone number, **8633-7263**, or email address, ousif.efd@deped.gov.ph and jet.alabaso@deped.gov.ph
3. For strict compliance.




Republic of the Philippines

Department of Education

OFFICE OF THE UNDERSECRETARY FOR HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

FOR : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENT
CHIEF, EDUCATION SUPPORT SERVICES DIVISION
CHIEF, SCHOOL GOVERNANCE AND OPERATIONS DIVISION
REGIONAL ENGINEERS
DIVISION ENGINEERS AND ARCHITECTS
ALL OTHERS CONCERNED

FROM : 
WILFREDO E. CABRAL
Undersecretary
Human Resource and Organizational Development

SUBJECT : REVISION AND UPDATES ON THE SUBMITTED
CONSERVATION MANAGEMENT PLAN (CMP) AND
RESTORATION PLAN FOR THE CONSERVATION AND
RESTORATION OF GABALDON AND OTHER HERITAGE
BUILDINGS

DATE : 20 FEBRUARY 2025

In relation to the Conservation and Restoration of Gabaldon and Other Heritage School Buildings, the Human Resource and Organizational Development (HROD) through the Education Facilities Division (EFD) hereby requests the DepEd Engineers and/or Architects of selected Schools Division Offices to revise submitted Conservation Management Plan (CMP) based on the letter from National Commission for Culture and the Arts (NCCA) dated January 30, 2025 informing this Department on the deficiencies of the submitted CMP with reference to the NCCA Board Resolution No. 2024-264 or the "Guidelines on the Preparation and Approval of Conservation Management Plans".

In connection to the memorandum dated October 01, 2024 directing all concerned offices to prepare Conservation Management Plan (CMP) and restoration plan for the conservation and restoration of Gabaldon and other heritage school building C.Y 2025, the status of submission marked as "Annex A" is hereby attached.

Further, this Office would like to reiterate the deadline for submission of CMP shall not be later than **March 15, 2025**. Likewise, applicable for the submission of the revised CMP as evaluated by the National Commission for Culture and the Arts (NCCA) dated January 30, 2025 marked as "Annex B". SDOs are encouraged to submit earlier for necessary revisions and compliance verification.

Submitted CMPs shall be endorsed to NCCA and National Historical Commission in the Philippines (NHCP) for review and evaluation as per Implementing Rules and Regulations (IRR) of R.A. 11194 otherwise known as the "Gabaldon Building Conservation Act", Rule V, Section 11.7 which states that *"The DepEd shall prepare a Conservation Management Plan for the Gabaldon School Buildings in coordination with the NCCA and NHCP"* prior to their issuance of permits and/or clearances stated in the IRR of R.A. 11194, Rule VI, Section 11.b which states that *"Upon assessment and recommendation from Technical Working Council, the NCCA shall issue a permit for any modification or alteration of the original design of the Gabaldon school building"* for the implementation of the same.

Memorandum dated October 01, 2024 directing all concerned offices to prepare Conservation Management Plan (CMP) marked as "Annex C" and NCCA Board Resolution No. 2024-264 or the "Guidelines on the Preparation and Approval of Conservation Management Plans" marked as "Annex D" are likewise attached for information and ready reference.

3. Should you have any questions and concerns regarding the matter, you may coordinate with **Ar. Jet Raymond G. Alabaso**, PDO II, Education Facilities Division, through telephone number, **8633-7263** or email address, ousif.efd@deped.gov.ph and jet.alabaso@deped.gov.ph

For strict compliance.

Copy furnished:

OFFICE OF THE SECRETARY
Department of Education

"ANNEX A"

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION

CONSERVATION AND RESTORATION OF GABALDON SCHOOL BUILDING PROGRAM

REGION	DIVISION	SCHOOL ID	SCHOOL NAME	MUNICIPALITY	ID	NO. OF SITES	SCOPE OF WORK	PHYSICAL TARGET (# OF GU)	REMARKS
CAR	Abra	135141	Pidigan CS	PIDIGAN	Lone	1	Repair /Rehabilitation of Gabaldon Building		No submission
CAR	Baguio	136594	Lucban Elementary School	BAGUIO	Lone	1	Repair /Rehabilitation of Gabaldon Building		No submission
CAR	Benguet	136562	Balabak ES	KAPANGAN	Lone	1	Repair /Rehabilitation of Gabaldon Building	9	No submission
CAR	Ifugao	135871	Kiangnan Central School	Kiangnan	Lone	1	Repair /Rehabilitation of Gabaldon Building (HE Building)	1	No submission
CAR	Mt. Province	136253	Bontoc Central School	BONTOC (Capital)	LONE	1	Repair /Rehabilitation of Gabaldon Building	14	No submission
CARAGA	Butuan City	132118	Libertad CES	BUTUAN CITY (Capital)	1st	1	Restoration & Conservation of Gabaldon Building	8	No submission
NCR	Navotas	136860	Navotas Elementary School	CITY OF NAVOTAS	Lone	1	Repair /Rehabilitation of Gabaldon Building	12	No submission
NCR	Quezon City	136524	Placido del Mundo ES	QUEZON CITY	6th	1	Repair /Rehabilitation of Gabaldon Building	12	No submission
NCR	Valenzuela City	136807	Pio Valenzuela Elementary School	CITY OF VALENZUELA	1st	1	Repair /Rehabilitation of Gabaldon Building	10	No submission
Region I	Ilocos Sur	100397	San Esteban North Central School	SAN ESTEBAN	2nd	1	Restoration of Gabaldon	5	With submission but subject for revision
Region I	La Union	100952	Luna Central School	LUNA	1st	1	Repair /Rehabilitation of Gabaldon Building	8	With submission but subject for revision

CONSERVATION AND RESTORATION OF GABALDON SCHOOL BUILDING PROGRAM

REGION	DIVISION	SCHOOL ID	SCHOOL NAME	MUNICIPALITY	LD	NO. OF SITES	SCOPE OF WORK	PHYSICAL TARGET (# OF GL)	REMARKS
Region I	Pangasinan I, Lingayen	101605	Mangatarem II CS	MANGATAREM	2nd	1	Restoration & Conservation of Gabaldon Building	6	With submission but subject for revision
Region I	Pangasinan I, Lingayen	101622	Mapandan Central School SPED Center	MAPANDAN	3rd	1	Restoration & Conservation of Gabaldon Building	9	No submission
Region I	Urdaneta City	102283	Urdaneta I Central School	CITY OF URDANETA	5th	1	Restoration & Conservation of Gabaldon Building	32	With submission but subject for revision
Region I	Vigan City	100800	Vigan Central School	CITY OF VIGAN (Capital)	1st	1	Restoration & Conservation of Gabaldon Building	18	With submission but subject for revision
Region II	Batanes	300411	Batanes Nat'l Science High School	BASCO (Capital)	Lone	1	Restoration & Conservation of Gabaldon Building	1	No submission
Region II	Batanes	102317	Mayan Elementary School	ITBAYAT	Lone	1	Restoration & Conservation of Gabaldon Building	1	No submission
Region II	Nueva Vizcaya	300621	Basaran NHS	SOLANO	Lone	1	Restoration & Conservation of Gabaldon Building	2	No submission
Region III	Bataan	104610	Hermosa ES	HERMOSA	1st	1	Restoration & Conservation of Gabaldon Building	4	No submission
Region III	Bulacan	104786	Bustos Elementary School	BUSTOS	2nd	1	Restoration & Conservation of Gabaldon Building	8	No submission
Region III	Nueva Ecija	105806	Talavera CS	TALAVERA	1st	1	Restoration & Conservation of Gabaldon Building	2	No submission
Region III	Nueva Ecija	105197	Bongabon CS	BONGABON	3rd	1	Restoration & Conservation of Gabaldon Building	2	No submission

CONSERVATION AND RESTORATION OF GABALDON SCHOOL BUILDING PROGRAM

REGION	DIVISION	SCHOOL ID	SCHOOL NAME	MUNICIPALITY	LD	NO. OF SITES	SCOPE OF WORK	PHYSICAL TARGET (# OF CL)	REMARKS
Region III	Nueva Ecija	105615	PEÑARANDA NORTH CS	PEÑARANDA	4th	1	Restoration & Conservation of Gabaldon Building	6	No submission
Region III	Pampanga	106272	Sasmuan CS	SASMUAN (SEXMOAN)	2nd	1	Restoration & Conservation of Gabaldon Building	2 Rooms and 1 Session Hall	No submission
Region III	Pampanga	105898	Arayat CS	ARAYAT	3rd	1	Restoration & Conservation of Gabaldon Building	8 Rooms and 1 Session Hall	No submission
Region III	Pampanga	106093	Macabebe ES	MACABEBE	4th	1	Restoration & Conservation of Gabaldon Building	10	No submission
Region III	Tarlac City	106702	Maliwalo Central ES	CITY OF TARLAC (Capital)	2nd	1	Restoration & Conservation of Gabaldon Building	2	With submission but subject for revision
Region III	Zambales	106979	Don Marcelo C. Marty Elementary School	SANTA CRUZ	2nd	1	Restoration & Conservation of Gabaldon Building	9	No submission
Region IV-A	Cavite	108016	Aguinaldo Elementary School	KAWIT	1st	1	Restoration of Gabaldon/Heritage Buildings	10	No submission
Region IV-A	Cavite	107857	Amadeo Elementary School	Amadeo	7th	1	Restoration of Gabaldon/Heritage Buildings	10	No submission
Region IV-A	Cavite	108043	Maragondon Elementary School	Maragondon	8th	1	Restoration of Gabaldon/Heritage Buildings	6	No submission
Region IV-A	Cavite City	109637	Manuel S. Rojas ES	CAVITE CITY	1st	1	Restoration of Gabaldon/Heritage Buildings	4	No submission
Region IV-A	General Trias City	107947	General Trias Memorial Elementary School	CITY OF GENERAL TRIAS	6th	1	Repair /Rehabilitation of Gabaldon Building	2	No submission

CONSERVATION AND RESTORATION OF GABALDON SCHOOL BUILDING PROGRAM

REGION	DIVISION	SCHOOL ID	SCHOOL NAME	MUNICIPALITY	LD	NO. OF SITES	SCOPE OF WORK	PHYSICAL TARGET (# OF Cl)	REMARKS
Region IV-A	Laguna	108350	Suba ES	MAJAYAY	4th	1	Repair/Rehabilitation of Gabaldon Building	4	No submission
Region IV-A	Quezon	109169	Sariaya CS	SARIAYA	2nd	1	Repair/Rehabilitation of Gabaldon Building	19	No submission
Region IV-A	Quezon	108944	Agdangan Central Elementary School	AGDANGAN	3rd	1	Repair/Rehabilitation of Gabaldon Building	6	No submission
Region IV-A	San Pablo City	109791	SAN PABLO CENTRAL SCHOOL	SAN PABLO CITY	3rd	1	Restoration/Conservation of Gabaldon Building - Mabini Bldg.	10	No submission
Region IV-A	Sto Tomas City	107720	Sto. Tomas North Central School	SANTO TOMAS	3rd	1	Repair/Rehabilitation of Gabaldon Building	3	No submission
Region IV-A	Tanauan City	107784	Tinurik ES	CITY OF TANAUAN	3rd	1	Repair/Rehabilitation of Gabaldon Building	8	No submission
Region IV-B	Marinduque	109929	Gasan CS	GASAN	Lone	1	Restoration & Conservation of Gabaldon Building	6	No submission
Region IV-B	Marinduque	110036	Torrijos CS	TORRIJOS	Lone	1	Restoration & Conservation of Gabaldon Building	3	No submission
Region IV-B	Occidental Mindoro	110273	Siete Central ES	SAN JOSE	Lone	1	Restoration & Conservation of Gabaldon Building	9	No submission
Region IX	Isabela City	303894	Basilan NHS	CITY OF ISABELA (Capital)	Lone	1	Restoration & Conservation of Gabaldon Building	2	No submission
Region IX	Zamboanga del Norte	124784	Siari P. Escabarte ES	SINDANGAN	2nd	1	Restoration	4	No submission

CONSERVATION AND RESTORATION OF GABALDON SCHOOL BUILDING PROGRAM

REGION	DIVISION	SCHOOL ID	SCHOOL NAME	MUNICIPALITY	ID	NO. OF SITES	SCOPE OF WORK	PHYSICAL TARGET (# OF CL)	REMARKS
Region IX	Zamboanga del Sur	124868	Aurora Reg'L Pilot School Regular	AURORA	1st	1	Restoration & Conservation of Gabaldon Building	4	No submission
Region V	Camarines Norte	112134	Daet Elementary School	DAET (Capital)	2nd	1	Restoration & Conservation of Gabaldon Building		No submission
Region V	Legaspi City	114457	Albay Central School	LEGAZPI CITY (Capital)	2nd	1	Restoration & Conservation of Gabaldon Building	14	No submission
Region V	Legaspi City	114477	Cabagnan ES	LEGAZPI CITY (Capital)	2nd	1	Restoration & Conservation of Gabaldon Building	12	No submission
Region V	Sorsogon	114383	Pilar II CS	PILAR	1st	1	Restoration & Conservation of Gabaldon Building	4	No submission
Region V	Sorsogon	114034	Bulan South CS	BULAN	2nd	1	Restoration & Conservation of Gabaldon Building	11	No submission
Region V	Sorsogon City	114552	Abuyog Elementary School	CITY OF SORSOGON (Capital)	1st	1	Restoration & Conservation of Gabaldon Building	2	No submission
Region VI	Guimaras	115838	East Valencia Elementary School	BUENAVISTA	Lone	1	Restoration & Conservation of Gabaldon Building	2	With submission but subject for revision
Region VI	Iloilo	116754	San Miguel CS	SAN MIGUEL	2nd	1	Restoration & Conservation of Gabaldon Building	8	With submission but subject for revision
Region VI	Iloilo	116302	Dueñas Central Elementary School	DUEÑAS	4th	1	Restoration & Conservation of Gabaldon Building	4	With submission but subject for revision
Region VI	Negros Occidental	117147	Culipaapa ES	HINOBA-AN (ASIA)	6th	1	Restoration & Conservation of Gabaldon Building	3	No submission

CONSERVATION AND RESTORATION OF GABALDON SCHOOL BUILDING PROGRAM

REGION	DIVISION	SCHOOL ID	SCHOOL NAME	MUNICIPALITY	LD	NO. OF SITES	SCOPE OF WORK	PHYSICAL TARGET (# OF CL)	REMARKS
Region VI	Bacolod City	302669	Negros Occidental HS	BACOLOD CITY (Capital)	1one	1	Restoration & Conservation of Gabaldon Main Building	27	No submission
Region VI	Victorias City	302695	Victorias National High School	CITY OF VICTORIAS	3rd	1	REPAIR OF CLASSROOMS	10	With submission but subject for revision
Region VII	Bohol	118259	Dauis Central ES	DAUIS	1st	1	RESTORATION AND CONSERVATION OF 7 CLASSROOMS AND THREE OFFICE GABALDON BUILDING	9	No submission
Region VII	Carcar City	119161	PERRELOS ELEMENTARY SCHOOL	Carcar City	1st	1	Repair /Rehabilitation of Gabaldon Building	4	No submission
Region VII	Cebu	119637	Tubod ES	SAN FERNANDO	1st	1	RESTORATION OF GABALDON BUILDING	2	No submission
Region VII	Cebu	118916	Zaragoza ES	ALOGUINSAN	3rd	1	RESTORATION OF GABALDON BUILDING	4	No submission
Region VII	Cebu City	119880	Guadalupe ES	CEBU CITY (Capital)	2nd	1	RESTORATION OF GABALDON BUILDING	10	No submission
Region VII	City of Naga, Cebu	119509	Naga Central Elementary School	CITY OF NAGA	1st	1	Repair /Rehabilitation of Gabaldon Building	8	No submission
Region VII	Dumaguete City	119939	West City Elementary School	DUMAGUETE CITY (Capital)	2nd	1	Restoration & Conservation of Gabaldon Building	20	No submission
Region VII	Mandaue City	120009	Cabancalan I ES	MANDAUE CITY	6th	1	Restoration & Conservation of Gabaldon Building	4	No submission
Region VII	Negros Oriental	120061	Bacong Central School	BACONG	3rd	1	PROPOSED RESTORATION AND CONSERVATION OF GABALDON BUILDING (8 CLASSROOMS + 2 OFFICES)	10	With submission but subject for revision

CONSERVATION AND RESTORATION OF GABALDON SCHOOL BUILDING PROGRAM

REGION	DIVISION	SCHOOL ID	SCHOOL NAME	MUNICIPALITY	LD	NO. OF SITES	SCOPE OF WORK	PHYSICAL TARGET (# OF CL)	REMARKS
Region VII	Talisay City	119787	Lawaan Elementary School	CITY OF TALISAY	1st	1	Restoration of Gabaldon and Heritage Building	2	No submission
Region VIII	Billiran	120820	Culaba CS	CULABA	Lone	1	Restoration & Conservation of Gabaldon Building	2	No submission
Region VIII	Leyte	303368	Dr. Geronimo B. Zaldivar Memorial School of Fisheries	ALBUERA	4th	1	Restoration & Conservation of Gabaldon Building	2	No submission
Region VIII	Leyte	121363	Matapay Elementary School	HILONGOS	5th	1	Restoration & Conservation of Gabaldon Building	2	No submission
Region VIII	Leyte	121367	Proteccion Elementary School	HILONGOS	5th	1	Restoration & Conservation of Gabaldon Building	2	No submission
Region X	Bukidnon	126266	Imbatug CES	BAUNGON	1st	1	Restoration & Conservation of Gabaldon Building (Electrical & Painting)	7	No submission
Region X	Camiguin	500685	Kuguita IS	MAMBAJAO (Capital)	Lone	1	Restoration & Conservation of Gabaldon Building	3	With submission but subject for revision
Region X	El Salvador City	501927	Kalabayabay IS	El Salvador City	2nd	1	Restoration & Conservation of Gabaldon Building	2	No submission
Region X	Misamis Occidental	127419	Lopez Jaena CS	Lopez Jaena	1st	1	Restoration & Conservation of Gabaldon Building	3	No submission
Region X	Misamis Occidental	127554	Sinacaban CS	Sinacaban	2nd	1	Restoration & Conservation of Gabaldon Building	5	No submission
Region X	Misamis Oriental	127898	Talsayan CS	TALISAYAN	1st	1	Restoration & Conservation of Gabaldon Building	8	No submission

CONSERVATION AND RESTORATION OF GABALDON SCHOOL BUILDING PROGRAM

REGION	DIVISION	SCHOOL ID	SCHOOL NAME	MUNICIPALITY	LD	NO. OF SITES	SCOPE OF WORK	PHYSICAL TARGET (# OF GL)	REMARKS
Region X	Misamis Oriental	127686	Initao CS	INITAO	2nd	1	Restoration & Conservation of Gabaldon Building (H.E. Bldg.)	2	With submission but subject for revision
Region X	Oroquieta city	127437	Oroquieta City CES	Oroquieta city capital	1st	1	Restoration & Conservation of Gabaldon Building	2	No submission
Region X	Ozamis City	128164	Ozamis City CS	Ozamis	2nd	1	Restoration & Conservation of Gabaldon Building	6	With submission but subject for revision
Region XI	Davao City	129652	A.L. Navarro CES	DAVAO CITY	2nd	1	Restoration & Conservation of Gabaldon Building	8	No submission
Region XI	Davao City	129743	Tugbok CES	DAVAO CITY	3rd	1	Restoration & Conservation of Gabaldon Building	10	No submission
Region XI	Davao de Oro	128544	Kingking CES	PANTUKAN	2nd	1	Restoration & Conservation of Gabaldon Building	2	No submission
Region XI	Davao del Sur	128855	Hagonoy CES	Hagonoy	Lone	1	Restoration & Conservation of Gabaldon Building	12	With submission but subject for revision
Region XI	Digos City	129764	Cogon ES	CITY OF DIGOS (Capital)	1st	1	Restoration & Conservation of Gabaldon Building	3	No submission
Region XI	Island Garden City of Samal	128598	Angel Villarica Elementary School	ISLAND GARDEN CITY OF SAMAL	2nd	1	Restoration & Conservation of Gabaldon Building	4	No submission
Region XI	Island Garden City of Samal	128598	Angel Villarica Elementary School	ISLAND GARDEN CITY OF SAMAL	2nd	1	Restoration & Conservation of Gabaldon Building	1	No submission
Region XII	North Cotabato	130174	Midsayap Pilot ES	MIDSAYAP	1st	1	Restoration & Conservation of Gabaldon Building	16	No submission

CONSERVATION AND RESTORATION OF GABALDON SCHOOL BUILDING PROGRAM

REGION	DIVISION	SCHOOL ID	SCHOOL NAME	MUNICIPALITY	LD	NO. OF SITES	SCOPE OF WORK	PHYSICAL TARGET (# OF CL)	REMARKS
Region XII	North Cotabato	129994	Ugalingan ES	CARMEN	3rd	1	Restoration & Conservation of Gabaldon Building	4	No submission
Grand Total						89		577	



Republic of the Philippines

Department of Education

OFFICE OF THE UNDERSECRETARY FOR SCHOOL INFRASTRUCTURE AND FACILITIES

MEMORANDUM

**FOR : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENT
CHIEF, EDUCATION SUPPORT SERVICES DIVISION
CHIEF, SCHOOL GOVERNANCE AND OPERATIONS DIVISION
REGIONAL ENGINEERS
DIVISION ENGINEERS AND ARCHITECTS
ALL OTHERS CONCERNED**

FROM : WILFREDO E. CABRAL
Regional Director
Officer-In-Charge, Office of the Human Resource and Organizational Development and School and Infrastructure and Facilities

SUBJECT : PREPARATION OF CONSERVATION MANAGEMENT PLAN (CMP) AND RESTORATION PLAN FOR THE CONSERVATION AND RESTORATION OF GABALDON AND OTHER HERITAGE BUILDINGS C.Y. 2025

DATE : 01 OCTOBER 2024

In relation to the Conservation and Restoration of Gabaldon and Other Heritage School Buildings C.Y. 2025, the School Infrastructure and Facilities (SIF) through the Education Facilities Division (EFD) hereby requests the DepEd Engineers and/or Architects of selected Schools Division Offices to prepare the documents cited below to be used in the implementation of said restoration project;

1. Conservation Management Plan (CMP);
2. Restoration Plan with the following details;
 - 2.a. Old pictures and existing/actual picture of the Gabaldon building to be restored
 - 2.b. Exterior perspective of the proposed Gabaldon building
 - 2.c. Vicinity map
 - 2.d. As-built plan and as-built elevation with pictures of damaged parts and/or area to determine the extent of restoration works to be done
 - 2.e. Proposed floor plans, elevations and sections
 - 2.f. Gabaldon parts standard and typical details
 - 2.g. Structural plan
 - 2.h. Electrical plan
 - 2.i. Sanitary and plumbing plan
 - 2.j. Signatories shall be as follows;

- 2.j.1. Prepared by:
Division Engineers and Architects
- 2.j.2. Reviewed by:
Eric B. Zerrudo, PhD – Executive Director, NCCA
Carminda R. Arevalo – Executive Director, NHCP
- 2.j.3. Recommending Approval:
Engr. Annabelle R. Pangan – Chief, DepEd EFD-SIF
- 2.j.4. Approved:
Executive Committee lead for School Infrastructure and Facilities
- 2.j.5. Concurred:
Schools Division Superintendent

Submission of CMP and restoration plans shall not be later than **December 15, 2024**. This shall be endorsed to National Commission for Culture and the Arts (NCCA) and National Historical Commission in the Philippines (NHCP) for review and evaluation as per Implementing Rules and Regulations (IRR) of R.A. 11194 otherwise known as the “Gabaldon Building Conservation Act”, Rule V, Section 11.7 which states that *“The DepEd shall prepare a Conservation Management Plan for the Gabaldon School Buildings in coordination with the NCCA and NHCP”* prior to their issuance of permits and/or clearances stated in the IRR of R.A. 11194, Rule VI, Section 11.b which states that *“Upon assessment and recommendation from Technical Working Council, the NCCA shall issue a permit for any modification or alteration of the original design of the Gabaldon school building”* for the implementation of the same.

Attached herein is the list of recipient schools for the above subject for ready reference. The templates for CMP and restoration plans to be used as reference may be accessed to the link provided below:

<https://tinyurl.com/GabaldonCMP>

Should you have any questions and concerns regarding the matter, you may coordinate with **Ar. Jet Raymond G. Alabaso**, PDO II, Education Facilities Division, through telephone number, **8633-7263** or email address, ousif.efd@deped.gov.ph and jet.alabaso@deped.gov.ph

For strict compliance.

OUSIF_EFD_ARP_jrga
Memo_GABmemo_09-20-24



NATIONAL COMMISSION FOR CULTURE AND THE ARTS
Excerpts from the Minutes of the Regular Commission Meeting held on
January 25, 2024, Music Hall, Metropolitan Theater, Manila

Resolution

[U]pon motion made and duly seconded, the majority of the Commission approved this Resolution:

Resolution No. 2024-264
Approving the Guidelines on the Preparation and Approval
of Conservation Management Plans

WHEREAS, the National Cultural Heritage Act, as amended, mandates that the Commission shall have the responsibility to ensure the proper implementation of all laws protecting Philippine Cultural Heritage;

WHEREAS, the Board of Commissioners, under Board Resolution no. 2021-282, approved the Philippine Heritage Charter as a framework for policy-making and streamlining administrative procedures, standards, and proprieties for the protection of cultural heritage;

WHEREAS, the Board of Commissioners, under Board Resolution no. 2021-313, mandated the National Committee on Monuments and Sites (NCMS) to formulate the guidelines, and a manual on, the preparation of Conservation Management Plans (CMPs);

WHEREAS, based on this directive, the NCMS came up with such guidelines, and submitted the same for the review and comments of various stakeholders;

WHEREAS, the Sub-Commission on Cultural Heritage has also reviewed the same draft and recommends the approval of the said guidelines;

NOW, THEREFORE, be it RESOLVED, as it is hereby RESOLVED, That the Board of Commissioners hereby APPROVES the Guidelines on the Preparation and Approval of Conservation Management Plans, attached to this resolution as Annex A.

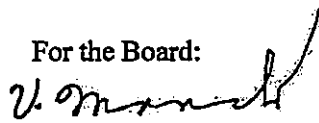
RESOLVED FURTHER, That the Chairman is authorized to promulgate these guidelines on behalf of the Board of Commissioners and to ensure its publication and subsequent deposit with the Office of the National Administrative Register;

RESOLVED FINALLY, That all issuances inconsistent with this resolution are hereby revoked or modified accordingly.

Attested by:


MYLA T. BUAN
Board Secretary

For the Board:


VICTORINO MAPA MANALO
Chair



Republic of the Philippines • Office of the President

NATIONAL COMMISSION FOR CULTURE AND THE ARTS

633 General Luna Street, Intramuros, 1002 Manila / Tel. 527-2192 to 98 / Fax 527-2191 G 94 / e-mail: info@ncca.gov.ph / website: www.ncca.gov.ph


CONTROLLED COPY

Office of the Chairman

Guidelines on the Preparation and Approval of Conservation Management Plans

I. PURPOSE

These guidelines aim to establish the procedures for the development, preparation, execution, and approval of Conservation Management Plans (CMPs). This aligns with Section 35.3 of the *2024 Implementing Rules and Regulations of Republic Act No. 10066, the National Cultural Heritage Act of 2009, as Amended by Republic Act No. 11961, and Other Laws and Regulations on Cultural Heritage* and Section VI.5 of the *Guidelines on the Declaration/Delisting of Cultural Properties as National Cultural Treasures or Important Cultural Properties and Removal of Presumption as Important Cultural Property* (Board Resolution No. 2021- 313) which mandates the National Committee on Monuments and Sites to formulate the guidelines and a manual on the preparation of CMPs within a period of one year after effectivity of Board Resolution No. 2021-313.

II. SCOPE AND COVERAGE

These guidelines shall govern the development, preparation, execution, and approval of Conservation Management Plans for immovable cultural properties declared as Grade I or II Level cultural properties.

III. DEFINITION OF TERMS

As used in and for purposes of these guidelines, the following terms shall mean:

1. *2024 RIRR* refers to the *2024 Implementing Rules and Regulations of Republic Act No. 10066, otherwise known as the 'National Cultural Heritage Act of 2009,' as amended by R.A. No. 11961.*
2. *Authenticity* refers to the truthful and credible manifestation of heritage values as expressed through form and design, materials and substance, use and function, traditions and techniques, location and setting, spirit and feeling, and other internal and external factors.
3. *Conservation Management Plan* is the main guiding document for the conservation and management of immovable cultural properties. It states what is significant about cultural property and consequently what policies and actions are appropriate which enable that significance to be retained in its future use and development.
4. *Cultural Property* refers to all products of human creativity by which a people and a nation reveal their identity, including churches, mosques, and other places of religious worship, schools, and natural history specimens and sites, whether public or privately-owned, movable or immovable, and tangible or intangible.
5. *Important Cultural Property* refers to a cultural property having exceptional cultural, artistic, historical, and/or scientific significance to the Philippines, as shall be determined by the Commission.
6. *Integrity* is a measure of the wholeness and intactness of the natural and/or cultural heritage and its attributes.

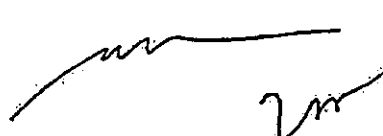
Annex A Resolution No. 2024-264, January 25, 2024,
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of Conservation Management Plans"

7. *National Cultural Treasure* refers to a unique cultural property found locally, possessing outstanding historical, cultural, artistic, and/or scientific value that is significant to the country and nation, and officially declared by the Commission.
8. *Panel of Experts* is a body composed of at least three competent individuals in the specialized fields of anthropology, natural sciences, history, and archives, materials conservation, engineering, environmental planning, architecture, landscape architecture or shrines and monuments, duly designated by the Executive Director to evaluate and recommend the approval of the Conservation Management Plan to the NCCA Board of Commissioners.
9. *Philippine Heritage Charter* refers to the *Philippine Heritage Charter for Heritage Sites and Spaces, and their Associated Environments*, a framework for policy-making and streamlining administrative procedures, standards, and priorities for the protection of cultural heritage adopted by the NCCA Board of Commissioners through Board Resolution No. 2021-282 Approving and Adopting the Philippine Heritage Charter for Heritage Sites and Spaces, and their Associated Environments as a Policy Framework and Guide.
10. *Significance* is the quality of being worthy of attention and importance. It is the summation of the different values of heritage attached to cultural property.
11. *Tangible Cultural Property* refers to a cultural property with historical, archival, anthropological, archaeological, artistic, and architectural value, and with exceptional or traditional production, whether of Philippine origin or not, including antiques and natural history specimens with significant value.

IV. PROCEDURES

A. Development and Preparation

1. The Commission, through the Cultural Properties Protection and Regulation Division (CPPRD), shall be responsible for preparing the Conservation Management Plan (CMP) for each immovable cultural property declared as Grade I or II Level cultural properties before the effectivity of these guidelines.
2. For immovable cultural properties which are subject to a petition for declaration as Grade I or II Level cultural properties filed to the Commission after the effectivity of these guidelines, it shall be the responsibility of the property owner/petitioner to prepare the CMP as a supporting document of the petition.
3. The CPPRD, in consultation with the Executive Councils of the National Committee on Monuments and Sites and the National Committee on Architecture and Allied Arts, shall determine the annual prioritization of Grade I or II Level cultural properties for CMP preparation.



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4. The CPPRD is authorized to undertake the preparation of CMPs through any of the following options:
- a. Fund transfer to a government agency under COA Circular No. 94-013;
 - b. Fund transfer to NGOs/POs under COA Circular No. 2007-001; and
 - c. Procurement activities under RA 9184, its latest implementing rules and regulations, and resolutions issued by the Government Policy Procurement Board

B. Execution

1. The CMP must have the following minimum components:
- a. objectives for the identification, protection, conservation, presentation, and transmission of the heritage values of the cultural property;
 - b. a management framework that includes reference to any legal requirements and mechanisms for the protection of the heritage values of the cultural property;
 - c. a comprehensive description of the cultural property, including information about its location, physical features, condition, historical context, and current uses;
 - d. a description and condition of the heritage values of the cultural property;
 - e. a description of the method used to assess the heritage values of the cultural property;
 - f. a description of the current management requirements and goals, including proposals for change and any potential pressures on the heritage values of the cultural property;
 - g. policies to manage the heritage values of cultural property, and guidance about the following:
 - i. the management and conservation processes to be used;
 - ii. the access and security arrangements, including access to the area for indigenous people to maintain cultural traditions;
 - iii. the stakeholder and community consultation and liaison arrangements;
 - iv. the policies and protocols to ensure that indigenous people participate in the management process;
 - v. the protocols for the management of sensitive information;
 - vi. the planning and management of works, development, adaptive reuse, and property divestment proposals;
 - vii. how unforeseen discoveries or disturbances of heritage are to be managed;
 - viii. how, and under what circumstances, heritage advice is to be obtained;
 - ix. how the condition of heritage values is to be monitored and reported;
 - x. how records of intervention and maintenance of a heritage cultural property register are kept;
 - xi. the research, training, and resources needed to improve management; and
 - xii. how heritage values are to be interpreted and promoted;
 - h. an implementation plan;
 - i. the monitoring process of the implementation of policies; and
 - j. the manner of review of the management plan.



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2. Owners of cultural properties under the jurisdiction of the Commission are encouraged to consult the CPPRD at various stages in the development of a CMP, including:
 - a. developing the Statement of Significance;
 - b. once significance has been established and draft Statement of Significance prepared, including a description and assessment of all heritage values; and
 - c. draft before public comment.
3. Upon completion of the CMP, the concerned owner or the CPPRD must seek and consider comments from stakeholders about the matters to be addressed by the CMP by publishing a notice. The notice must:
 - a. include a statement that the concerned owner or the Commission has prepared:
 - i. a draft CMP; or
 - ii. a draft amendment of a CMP; or
 - iii. a draft cultural property meant CMP; and
 - b. state how the draft can be obtained; and
 - c. invite comments on the draft from the public;
 - d. specifies the address to which comments may be sent; and
 - e. specifies a date (at least 20 calendar days after the last day on which the notice is published) by which comments must be sent.
 - f. be published on the Commission website and social media accounts.

C. Evaluation and Approval

1. Upon completion of the CMP, the concerned owner must submit the CMP to the CPPRD which shall endorse it to the Panel of Experts for evaluation.
2. The Panel of Experts must decide within 90 calendar days upon receipt of the CMP whether or not to recommend it to the Board for approval.
3. Within 10 calendar days of making the decision, the Board, through the Executive Director must inform the owner in writing of the decision and publish on the Commission website a notice of the decision.

D. Review

1. The concerned owner must cause a review of the CMP at least once every five years after it has been approved.
2. The review must:
 - a. assesses whether the CMP is consistent with the 2024 RIRR and the Philippine Heritage Charter available at the time; and
 - b. assesses whether the CMP is effective in protecting and conserving the heritage values of the cultural property; and
 - c. makes recommendations for the improved protection of the heritage values of the cultural property.



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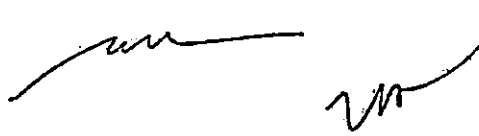
3. The concerned owner must publish, on the Internet and/or in a daily major newspaper of general circulation in the Philippines, a notice inviting anyone to give comments within 20 calendar days on:
 - a. whether the CMP is consistent with the 2024 RIRR and the Philippine Heritage Charter; and
 - b. the effectiveness of the CMP in protecting and conserving the heritage values of the cultural property.
4. In carrying out the review, the concerned owner must consider the comments received (if any) by the notice.

V. IMPLICATIONS ON CULTURAL PROPERTIES DECLARED AS NCT/ICP WITH APPROVED CONSERVATION MANAGEMENT PLANS

1. Management of immovable cultural properties declared as Grade I or II Level cultural properties without an approved CMP must not be inconsistent with the 2024 RIRR and the Philippine Heritage Charter.
2. Changes, which may refer to repair, improvement, adaptive reuse, restoration, reconstruction, alteration, and demolition, to immovable cultural properties declared as Grade I or II Level cultural properties without an approved CMP, requires the preparation of a Heritage Impact Assessment (HIA). Approval of such changes by the Commission shall be subject to the submission of an HIA.
3. Grade I or II Level cultural properties with approved CMPs shall be exempted from seeking prior written permission from the Commission provided that such changes/actions to be undertaken are provided in the approved CMP.
4. Only Grade I or II Level cultural properties with approved CMPs may be entitled to government funding for preservation, conservation, and restoration. Further, the Commission shall not endorse an application of Grade I or II Level cultural properties without an approved CMP for international funding.

VI. MANUAL ON THE PREPARATION OF CONSERVATION MANAGEMENT PLANS

The Manual on the Preparation of Conservation Management Plans that will be prepared by the National Committee on Monuments and Sites will be attached as Annex A and will be made an integral part of these guidelines. It may be revised if warranted by any significant new information, guidelines, or organizational change subject to the review and recommending approval by the NCMS Executive Council and CPPRD to the Executive Director. The Public Affairs and Information Office shall be responsible for the publication of the Manual.



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of Conservation Management Plans"

VII. TRAINING

Within a period of three years upon the effectivity of these guidelines, the Commission, through the CPPRD, shall conduct training toward the certification of professionals who are capable of preparing CMPs along the standards set by the Commission.

VIII. BUDGETARY REQUIREMENTS

CPPRD shall submit an annual budget to the Board of Commissioners to execute the provisions of these guidelines which shall be charged against the National Endowment for Culture and Arts (NECA).

To assist private owners in the preparation of CMPs for their properties declared as Grade I or II Level cultural properties, the NCMS Executive Council may allocate their budget allocation under the Competitive Grants Program for a category for such purposes which is regularly charged against the National Endowment Fund for Culture and the Arts (NEFCA) within three years after the effectivity of these guidelines.

IX. GUIDELINES REVIEW PROCESS

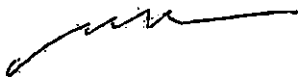
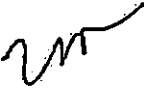
These guidelines will be reviewed every five years and at other times if any significant new information, guidelines, or organizational change warrants a review. The effectiveness of these guidelines will be assessed as required and the guidelines will be amended if necessary, to reflect the needs of the Commission. The CPPRD is authorized to promulgate rules and regulations to implement the provisions of these guidelines subject to the approval of the Chairman. Any amendment to these guidelines requires the approval of the NCCA Board.

X. TRANSITORY PROVISION

Owners of cultural properties declared as Grade I or II Level shall be given a period of three years after the release of the Manual on the Preparation of CMPs to comply with the provisions of these guidelines. Within three years, the CPPRD shall undertake activities and formulate rules, regulations, and tools to increase capacity and ensure compliance with these guidelines.

XI. SEPARABILITY CLAUSE

If any provision of part hereof is held invalid or unconstitutional, the remainder of these rules or the provision not otherwise affected shall remain valid and subsisting.

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XII. REPEALING CLAUSE

All issuances, resolutions, instructions, rules, and regulations or parts that which are inconsistent with these guidelines are hereby deemed repealed or modified accordingly.

XIII. EFFECTIVITY

These guidelines shall take effect after fifteen (15) calendar days following its full publication in the Official Gazette or in two (2) daily major newspapers of general circulation in the Philippines, whichever takes place sooner. A copy of these guidelines shall be deposited in the National Administrative Register and the University of the Philippines Law Center.



PAMBANSANG KOMISYON PARA SA KULTURA AT MGA SINING

30 January 2025

Honorable EPIMACO DENSING III
Undersecretary for School Infrastructures and Facilities
Department of Education (DepEd)
DepEd Central Office, Meralco Avenue,
Ortigas Center, Pasig City

RECEIVED	
Control No. <i>BOC-237</i>	
EDUCATION FACILITIES DIVISION	FEB 14 2025
BY: _____	
TIME: _____	

Dear Undersecretary Densing:

Greetings from the National Commission for Culture and the Arts (NCCA)!

We are writing in reference to the submitted eighteen (18) Conservation Management Plan (CMP) for the restoration of a Gabaldon School Building in various provinces, namely:

- Urdaneta 1 Central School in Pangasinan;
- San Esteban North Central School in Ilocos Sur;
- Luna Central School in La Union;
- Ozamiz City Central School in Misamis Occidental;
- Kuguita Integrated School in Camiguin;
- Initao Central School in Misamis Oriental;
- San Miguel Central Elementary School in Iloilo;
- Duenas Central Elementary School in Iloilo;
- Juan Sumulong Elementary School in Antipolo;
- Vigan Central School in Ilocos Sur;
- Mangatarem II Central School in Nueva Ecija;
- Baguio Central School in Benguet;
- Hagonoy Central Elementary School in Davao del Sur;
- East Valencia Elementary School in Guimaras;
- Casisang Central Integrated School in Bukidnon;
- Victorias National High School in Negros;
- Maliwalo Central Elementary School in Tarlac;
- Bacao Elementary School in Cavite.

Based on NCCA Board Resolution No. 2024-264 "Guidelines on the Preparation and Approval of Conservation Management Plans," the minimum components of a CMP that the eighteen respective schools have complied with are listed below:

	Component	List of Schools
A.	objectives for the identification, protection conservation, presentation, and transmission of the heritage values of the cultural property	<ul style="list-style-type: none"> • San Esteban North Central School • Luna Central School • Ozamiz City Central School • Kuguita Integrated School • Initao Central School • San Miguel Central Elementary School • Duenas Central Elementary School • Juan Sumulong Elementary School • Vigan Central School • Mangatarem II Central School • Baguio Central School



BAGONG PILIPINAS



PAMBANSANG KOMISYON PARA SA KULTURA AT MGA SINING

		<ul style="list-style-type: none"> • Hagonoy Central Elementary School • East Valencia Elementary School • Casisang Central Integrated School • Victorias National High School • Maliwalo Central Elementary School • Bacao Elementary School
B.	a management framework that includes reference to any legal requirements and mechanisms for the protection of the heritage values of the cultural property	<ul style="list-style-type: none"> • Ozamiz City Central School • Kuguita Integrated School • Initao Central School • San Miguel Central Elementary School • Duenas Central Elementary School • Baguio Central School • East Valencia Elementary School • Casisang Central Integrated School • Victorias National High School • Maliwalo Central Elementary School • Bacao Elementary School
C.	a comprehensive description of the cultural property, including information about its location, physical features, condition, historical context, and current uses	<ul style="list-style-type: none"> • San Esteban North Central School • Luna Central School • Ozamiz City Central School • Kuguita Integrated School • Initao Central School • San Miguel Central Elementary School • Duenas Central Elementary School • Juan Sumulong Elementary School • Vigan Central School • Mangatarem II Central School • Baguio Central School • Hagonoy Central Elementary School • East Valencia Elementary School • Casisang Central Integrated School • Victorias National High School • Maliwalo Central Elementary School • Bacao Elementary School
D.	a description and condition of the heritage values of the cultural property	<ul style="list-style-type: none"> • Baguio Central School
E.	a description of the method used to assess the heritage values of the cultural property	<ul style="list-style-type: none"> • Baguio Central School
F.	a description of the current management requirements and goals, including proposals for change and any potential pressures on the heritage values of the cultural property	<ul style="list-style-type: none"> • Urdaneta 1 Central School • San Esteban North Central School • Luna Central School • Ozamiz City Central School • Kuguita Integrated School • Initao Central School • San Miguel Central Elementary School • Duenas Central Elementary School • Juan Sumulong Elementary School • Vigan Central School



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		<ul style="list-style-type: none"> ● Mangatarem II Central School ● Baguio Central School ● Hagonoy Central Elementary School ● East Valencia Elementary School ● Casisang Central Integrated School ● Victorias National High School ● Maliwalo Central Elementary School ● Bacao Elementary School
G.	policies to manage the heritage values of cultural property, and guidance about the following:	
	i. the management and conservation processes to be used	<ul style="list-style-type: none"> ● San Esteban North Central School ● Ozamiz City Central School ● Kuguita Integrated School ● Initao Central School ● San Miguel Central Elementary School ● Duenas Central Elementary School ● Baguio Central School
	ii. the access and security arrangements, including access to the area for Indigenous people to maintain cultural traditions	None
	iii. the stakeholder and community consultation and liaison arrangements	<ul style="list-style-type: none"> ● Ozamiz City Central School ● Kuguita Integrated School ● Initao Central School ● Casisang Central Integrated School
	iv. the policies and protocols to ensure that Indigenous people participate in the management process	None
	v. the protocols for the management of sensitive information	None
	vi. the planning and management of works, development, adaptive reuse, and property divestment proposals	<ul style="list-style-type: none"> ● San Esteban North Central School ● Ozamiz City Central School ● Kuguita Integrated School ● Initao Central School ● San Miguel Central Elementary School ● Duenas Central Elementary School ● Baguio Central School ● Hagonoy Central Elementary School ● East Valencia Elementary School ● Casisang Central Integrated School ● Victorias National High School ● Maliwalo Central Elementary School ● Bacao Elementary School
	vii. how unforeseen discoveries or disturbances of heritage are to be managed	None



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	viii. how, and under what circumstances, heritage advice is to be obtained	None
	ix. how the condition of heritage values is to be monitored and reported	None
	x. how records of intervention and maintenance of a heritage cultural property register are kept	None
	xi. the research, training, and resources needed to improve management	<ul style="list-style-type: none"> ● Ozamiz City Central School ● Kuguita Integrated School ● Initao Central School ● Casisang Central Integrated School
	xii. how heritage values are to be interpreted and promoted	None
H.	an implementation plan	<ul style="list-style-type: none"> ● Urdaneta 1 Central School ● San Esteban North Central School ● Luna Central School ● Ozamiz City Central School ● Kuguita Integrated School ● Initao Central School ● San Miguel Central Elementary School ● Duenas Central Elementary School ● Juan Sumulong Elementary School ● Vigan Central School ● Mangatarem II Central School ● Baguio Central School ● Hagonoy Central Elementary School ● East Valencia Elementary School ● Casisang Central Integrated School ● Victorias National High School ● Maliwalo Central Elementary School ● Bacao Elementary School
I.	the monitoring process of the implementation of policies	<ul style="list-style-type: none"> ● Casisang Central Integrated School ● Maliwalo Central Elementary School
J.	the manner of review of the management plan	None

Please be advised that a CMP is the main guiding document for the conservation and management of immovable cultural properties. **This document should discuss and determine the significance of the cultural property and the policies or actions that are appropriate to the property that enable it to retain its heritage values in case of future interventions and developments.**¹ The CMP shall cover data gathering on the property's history, documentation of the existing condition of the structure, an inventory of its aesthetic components (if applicable), the establishment of the property's significance, and the formulation of conservation policies and action plans.

¹ National Commission for Culture and the Arts. (2024). *Resolution No. 2024-264: Guidelines on the Preparation and Approval of Conservation Management Plans.*



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In order to determine the heritage values of a Gabaldon school building, research and documentation must be conducted to prepare the statement of significance (SOS). The SOS outlines the historical, architectural, aesthetic, scientific, and/or social value that reflects the importance of the cultural property to the community and/or nation. Identifying the heritage value will determine and justify why the property is worthy of conservation and why some features should be prioritized in conservation efforts over others.²

The policies that will be included in the CMP are the core guidance about future conservation and management of the property. These policies must provide general guidance about potential development (e.g. construction of additional classrooms) and the process to be followed (e.g. preparation of a heritage impact assessment).³ The policies are based on, but not limited to, previous studies, listing (declaration) from relevant cultural agencies, and relevant laws of the Philippines. Other applicable guidelines, such as international charters and local codes, may be considered in the formulation of policies. Listed below are the minimum components of policies that should be included in the CMP and a few guide questions and notes that can be used as references:

- i. the management and conservation processes to be used;
 - *What are the relevant principles or guidelines to be used for the conservation and management of the cultural property?*
(e.g. The Burra Charter, Philippine Heritage Charter, etc.)
- ii. the access and security arrangements, including access to the area for Indigenous people to maintain cultural traditions;
 - *If applicable, what are the security arrangements for accessing the cultural property?*
(e.g. If the site is a viable tourism asset, the determination and establishment of a Carrying Capacity shall be required to ensure the sustainability of tourism practice and maintenance of the site's significance.⁴)
- iii. the stakeholder and community consultation and liaison arrangements;
 - *What are the meeting arrangements to discuss the developments affecting the cultural property?*
(e.g. Conduct regular/periodic stakeholder consultation meetings with the local community and/or cultural agencies.)
- iv. the policies and protocols to ensure that Indigenous people participate in the management process;
 - People who have social, spiritual, or other cultural responsibility or hold special associations and meaning to the cultural property should be able to participate in its conservation, interpretation, and administration.⁵
- v. the protocols for the management of sensitive information;
 - *If applicable, what are the arrangements for handling sensitive information gathered in relation to the cultural property?*
- vi. the planning and management of works, development, adaptive reuse, and

² Fredheim, Harald, and Khalaf, Manal. (2016). *The Significance of Values: Heritage Value Typologies Re-Examined*. International Journal Heritage Studies.

³ Heritage Council of New South Wales. (2021). *Guidance on developing a conservation management plan*.

⁴ De Guzman, R.J., Luna, M.C., Cobilla, J. (2016). *Conservation Management Plan for the Manila Metropolitan Theater*.

⁵ Australia ICOMOS Incorporated. (1999). *The Burra Charter*.

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property divestment proposals;

- *What are the guidelines and restrictions in developing a cultural property? (e.g. Adaptation is acceptable only where the adaptation has minimal impact on the cultural significance of the property.⁶)*

vii. how unforeseen discoveries or disturbances of heritage are to be managed;

- *How will the property owner manage in the event of unforeseen discoveries relating to their cultural property? (e.g. If the unforeseen discovery of new evidence or the unforeseen disturbance of heritage fabric or values requires major management or conservation decisions not envisaged by this conservation management plan, the plan will be reviewed and revised.⁷)*

viii. how, and under what circumstances, heritage advice is to be obtained;

- *How will the property owners seek advice or assistance in addressing the conservation issues of their cultural property? (e.g. Conduct technical working group meetings, regular consultations from cultural agencies, etc.)*

ix. how the condition of heritage values is to be monitored and reported;

- *What are the implementation strategies for condition monitoring of the cultural property? (e.g. Information that will be gathered through the monitoring activities should be presented in a clear manner and should contain an appropriate level of detail to be able to understand and interpret the information.⁸)*

x. how records of intervention and maintenance of a heritage cultural property register are kept;

- *What are the protocols for safekeeping the records in relation to the maintenance of the cultural property? (e.g. Any material that may be gathered within the [heritage site] should be collected and stored properly for examination or preparation for presentation purposes.⁹)*

xi. the research, training, and resources needed to improve management;

- *What are the guidelines for personnel training to improve the management of conserving cultural property?*

xii. how heritage values are to be interpreted and promoted;

- *How will the general public who visits the Gabaldon building understand the significance of the cultural property? (e.g. Interpretation may be done through a small museum, educational reading materials, tour guiding, and publication of the research on [heritage site].¹⁰)*

⁶ *Ibid.*

⁷ University of Santo Tomas Graduate School for Conservation of Cultural Properties and Environment in the Tropics (2017). *Buscada Mortuary Chapel Conservation Management Plan.*

⁸ De Guzman, R.J., Luna, M.C., Cobilla, J. (2016). *Conservation Management Plan for the Manila Metropolitan Theater.*

⁹ *Ibid.*

¹⁰ University of Santo Tomas Graduate School for Conservation of Cultural Properties and Environment in the Tropics (2017). *Buscada Mortuary Chapel Conservation Management Plan.*

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- *How will the general public who visits the Gabaldon building understand the significance of the cultural property?*
(e.g. Interpretation may be done through a small museum, educational reading materials, tour guiding, and publication of the research on [heritage site].¹⁰)

For the implementation and review of the CMP, it must be stated who will adopt and implement the plans and who will review the future studies, plans, and interventions of the cultural property. Upon completion, the CMP shall be endorsed to the Panel of Experts for evaluation and recommendation to the NCCA Board of Commissioners for approval.

Should you have further concerns, your staff may reach Ar. Frances Quito of the Declaration and Public Heritage Section of the Cultural Properties Regulation Division through e-mail: dphs@ncca.gov.ph or contact number: 8248 3068.

With the assurances of our highest esteem and warmest regards.

Very truly yours,



ERIC B. ZERRUDO, Ph.D.

Executive Director

¹⁰ University of Santo Tomas Graduate School for Conservation of Cultural Properties and Environment in the Tropics (2017). *Buscada Mortuary Chapel Conservation Management Plan*.