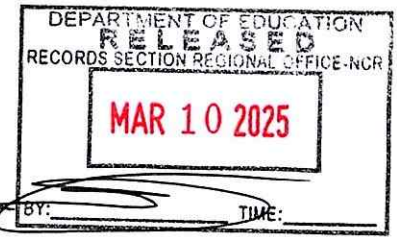




Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



March 7, 2025

REGIONAL MEMORANDUM

No. 225s. 2025

**To: SCHOOLS DIVISION SUPERINTENDENTS
DIVISION ATTORNEYS/LEGAL COORDINATOR**

1ST QUARTER LEGAL COORDINATION AND CONSULTATION MEETING

1. The **1st Quarter Legal Coordination and Consultation Meeting** will be held on **March 26, 2025, Wednesday**, from **9:00 a.m. to 4:00 p.m.** at the **Department of Education – National Capital Region Conference Hall, 6 Misamis St., Bago Bantay, Quezon City.**

2. Participants for the said activity are personnel from the Regional Legal Unit, Division Attorneys and/or Division Legal Coordinator and one (1) legal staff.

3. The meeting agenda are:

- a. 8888/PAAC issues and concerns;
- b. Terms of Reference on the Participation of Legal Officers in the Palarong Pambansa 2025;
- c. Protocols in handling complaints relative to Learner Rights and Protection and other matters indorsed by the Office of the Undersecretary for Operations;
- d. Protocols in handling complaints against Private Schools;
- e. Consultation on the Proposed Regional Memorandum Re: Strengthening Learners' Safety in School;
- f. Review/Signing of the Request of Regional and Schools Division Legal Officers of the Different Schools Division Offices of the Department of Education for Restructure, Additional Staff, Increase in Salary Grade and other related matters; and
- g. Other issues and concerns.

4. Meals and other expenses relative to the conduct of the meeting are chargeable against the MOOE of the Region while transportation and other incidental expenses of the Division Office participants shall be charged from the MOOE of the concerned Division Office subject to the usual budgeting and accounting rules.

LEGAL/02



Address: 6 Misamis St., Bago Bantay, Quezon City
Email address: ncr@deped.gov.ph
Website: depedncr.com.ph




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5. Participants are encouraged to wear purple in celebration of 2025 National Women's Month.

JOCELYN DR. ANDAYA 
Regional Director, NCR
Concurrent Officer-In-Charge,
Office of the Assistant Secretary for Operations

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