



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

March 7, 2025

**REGIONAL MEMORANDUM**

No. 228, s. 2025

**To:** Schools Division Superintendents  
Division Sports Officers  
All Others Concerned

**REFRESHER COURSE FOR BASKETBALL OFFICIATING OFFICIALS**

1. As part of the preparations for the forthcoming 2025 Regional Palaro slated on March 17 -21, 2025, the Schools Divisions are hereby informed of the conduct of the **Refresher Course for Basketball Officiating Officials** on **March 10, 2025**, 8:00 AM – 12:00 PM at Manila Science High School, Manila.
2. In line with this, the SDOs are requested to allow their respective Basketball Officiating Officials to attend the said activity. The list of Basketball Officiating Officials are embodied in Regional Memorandum No. 196, s. 2025 dated February 13, 2025 titled *General Information on the Conduct of the 2025 NCR Palaro*.
3. For inquiries, please coordinate with Mr. Edmund G. Villareal, Principal IV-Division Sports Officer at mobile number 0920-9673771.
4. For appropriate action and immediate dissemination.

  
**JOCELYN DR ANDAYA**  
Regional Director, NCR  
Concurrent Officer-In-Charge, Office of the  
Assistant Secretary for Operations

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Address: 6 Misamis St., Bago Bantay, Quezon City  
Email address: ncr@deped.gov.ph  
Website: depedncr.com.ph





Republic of the Philippines  
**Department of Education**  
National Capital Region  
**SCHOOLS DIVISION OFFICE OF MANILA**

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March 8, 2025

**DR. JOCELYN DR ANDAYA**  
Regional Director and  
Concurrent Officer-in-Charge  
Office of the Assistant Secretary for Operations

Thru: **Mr. Roger R. Morillos**  
Chief Education Supervisor  
Field Technical Assistance Division  
Concurrent Officer-in-Charge  
Education Support Services Division

Mam,

Mabuhay!

In preparation for the upcoming **NCR Meet**, we would like to request approval to conduct a **Refresher Course for Basketball Officiating Officials** to ensure that our referees and game officials are well-equipped with the latest rules, mechanics, and proper officiating techniques.

The refresher course is scheduled as follows:

**Date:** March 10, 2025

**Time:** 8:00 AM – 12:00 PM

**Venue:** Manila Science High School

This training aims to reinforce the knowledge and skills of our Basketball officiating officials, ensuring fair and high quality officiating during the NCR Meet. We believe that through this initiative, we can uphold the integrity of the games and provide a competitive yet sportsmanlike environment for all participants.

We would appreciate your support in facilitating this event. For your reference, please find attached the list of **Basketball Officiating Officials** who will be attending the refresher course.

Thank you very much for your time and consideration. We look forward to your positive response.

Sincerely,

**EDMUND G. VILLAREAL**  
Principal IV  
SDO Manila Division Sports Officer  
Tournament Director - Basketball