



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

REGIONAL MEMORANDUM

ORD-2025- 242

TO : **SCHOOLS DIVISION SUPERINTENDENTS**
SDO Caloocan City SDO Muntinlupa City
SDO Malabon City SDO Navotas City
SDO Manila SDO Parañaque City
SDO Marikina City SDO Valenzuela City

CHIEF EDUCATION SUPERVISOR, HRDD-NEAP R

OIC-CHIEF EDUCATION SUPERVISOR, PPRD

FROM : **JOCELYN DR ANDAYA** 
Regional Director, NCR
concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations

SUBJECT : **FIRST FOCUS GROUP DISCUSSION (FGD) OF REGIONAL
PROGRAM MANAGEMENT TEAM FOR THE PROFESSIONAL
ENHANCEMENT PROGRAM OF SUPERVISORS**

DATE : March 11, 2025

1. In adherence to the DepEd NCR Competency-Based L&D Plans and Guidelines, it is recommended that Supervisors (Education Program Supervisors and Public Schools District Supervisors) include four (4) planned intervention per year focusing in enhancing the developmental continuum of professional practice that supports supervisors in the conduct of their roles in the regions, divisions, and schools.

2. The Regional Program Management Team (RPMT) for the Professional Enhancement Program for Supervisors, will hold its First Focus Group Discussion (FGD) on **March 14, 2025**, hosted by **SDO Malabon City**, at HRDD Continuous Improvement Learning Hub, 4th floor, Varela Building, DepEd Regional Office, Quezon City from 9:00 a.m. to 5:00 p.m.

3. The Focus Group Discussion aims to:

- a. **Analyze and synthesize** the results of the 2023 Individual Development Plans of Supervisors (EPSs and PSDSs) as bases for the development of the Professional Enhancement Program;



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- b. **Identify emerging needs** related to the organizational and structural context of the Region and its supervisors; and
 - c. **Develop a framework** for the Professional Enhancement Program, outlining its design and key components.
4. Attached is the list of participants (*Enclosure 1*) for the Focus Group Discussion (FGD) of the Regional Program Management Team (RPMT) for the Professional Enhancement Program of Supervisors.
 5. This Memorandum shall likewise serve as the official travel authority document of the participants.
 6. Expenses relative to the conduct of the activity shall be charged to host division local funds subject to usual accounting and auditing rules and regulations.
 7. For further information and any concerns, please contact Richard D. Vidal, Education Program Specialist II, Officer-In-Charge, Office of the Regional Director - Public Affairs Unit through email richard.vidal@deped.gov.ph.
 8. Immediate dissemination and compliance with this Memorandum is desired.

rdv/hrdd



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Enclosure 1

Participants in the Focus Group Discussion (FGD) of Regional Program Management Team (RPMT) for the Professional Enhancement Program for Supervisors (EPSs and PSDSs)

PARTICIPATION	NAME	POSITION	OFFICE	
Focal Person	Nerissa L. Losaria	SDS	Parañaque City	
Members	Cecille G. Carandang	SDS	Malabon City	
	Brian E. Ilan	ASDS	Caloocan City	
	Warren A. Ramos	OIC-ASDS	Caloocan City	
	Nerissa R. Lomeda	OIC-ASDS	Manila	
	Jennifer F. Vivas	OIC-ASDS	Marikina City	
	Lilia A. Ricero	OIC-ASDS	Muntinlupa City	
	Aldrin G. Corpin	OIC-ASDS	Navotas City	
	Ernest Joseph C. Cabrera	OIC-ASDS	Valenzuela City	
	Secretariat	Hajji R. Palmero	CES	HRDD-NEAP R
		Restituto I. Rodelas	OIC-Chief	PPRD
Rodolfo J. Colocar		EPS	HRDD	
Don Ray V. Salvador		EPS II	HRDD	
Richard D. Vidal		EPS II, OIC	HRDD, ORD-PAU	
	Nika A. Diaz	ADA VI	HRDD	

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