



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM

No. 249, s. 2025

TO : **SCHOOLS DIVISION SUPERINTENDENT**
SDO Caloocan City
SDO Las Pinas City
SDO Makati City
SDO Mandaluyong City
SDO Pasay City

FROM : **JOCELYN DR ANDAYA**
Regional Director, NCR
Concurrent Officer-in-Charge
Office of the Assistant Secretary for Operations

CRISTITO A. ECO
Director III
Officer-In-Charge
Office of the Regional Director

SUBJECT : **WRITESHOP ON THE DEVELOPMENT OF ACCREDITATION AND EQUIVALENCY (A&E) ELEMENTARY MODULES AND SESSION GUIDES**

DATE : **March 11, 2025**

1. This has reference to the attached Memorandum No. DM-CT-2025-053 dated February 28, 2025, from Gina O. Gonong, Undersecretary, Curriculum and Teaching, relative to the above-captioned subject, contents of which are self-explanatory, for information and appropriate action.
2. In connection with this, the enclosed participants are enjoined to:
 - bring their travel authority
 - bring their own laptop and extension cord and other related reading materials as reference for the workshop
 - observe the time-on task policy based on DepEd Order No. 9, s. 2005
3. Board and lodging of the participants and expenses for supplies and materials will be charged to the Fiscal Year (FY) 2025 FLO-ALS Continuing Fund (AC-25-BAE-OD-FLO-012) while travel and other incidental expenses will be charged to the funds comprehensively downloaded to the Regional Office. Participants are advised to take the most economical means of transportation. The Division ALS Focal Person will submit to the Regional ALS Focal Person a summary of expenses incurred as basis for the downloading of expenses to the Schools Division Offices. In addition, they are expected to attach the highlights of the activity. Participants will submit pertinent travel documents upon completion of the activity for the reimbursement, subject to the usual government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

CLMD/CAVillanueva2025



Address: 6 Misamis St., Bago Bantay, Quezon City
Email address: ncr@deped.gov.ph
Website: depedncr.com.ph



Certificate No. PFP-GMS
24 03 0193



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LIST OF PARTICIPANTS

**WRITESHOP ON THE DEVELOPMENT OF ACCREDITATION AND
EQUIVALENCY (A&E) ELEMENTARY MODULES AND SESSION GUIDES**
DepEd Ecotech Center, Lahug, Cebu City
April 7-11, 2025

Division	Name	Designation
Caloocan City	Joselda Delfinado	Education Program Specialist II-ALS
Las Pinas City	Maribel Panganiban	Education Program Specialist II-ALS
Makati City	Cyrus Casingal	Education Program Specialist II-ALS
Mandaluyong City	Crisaldo Marfil	Education Program Specialist II-ALS
Pasay City	Irizh Gregorio	Education Program Specialist II-ALS



Republic of the Philippines

Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM
DM-CT-2025-053

TO : REGIONAL DIRECTORS

FROM : 
GINA O. GONONG
Undersecretary 

SUBJECT : WRITESHOP ON THE DEVELOPMENT OF ACCREDITATION
AND EQUIVALENCY (A&E) ELEMENTARY MODULES AND
SESSION GUIDES

DATE : February 28, 2025

The Bureau of Alternative Education – Program Management and System Development Division (BAE-PMSDD) will conduct the **Writershop on the Development of Accreditation and Equivalency (A&E) Elementary Modules and Session Guides** on **April 7 to 11, 2025** at **DepEd Ecotech Center, Lahug, Cebu City**.

This activity aims to develop A&E Elementary Modules and Session Guides. It will ensure the alignment of these modules and session guides to the Revised ALS Curriculum. Please see *Attachment 1* for the list of participants and *Attachment 2* for the Indicative Program of Activities.

Board and lodging and expenses for supplies and materials will be charged to the Fiscal Year (FY) 2025 FLO-ALS Continuing Fund (AC-25-BAE-OD-FLO-012) while travel and other incidental expenses will be charged to the funds to be comprehensively downloaded to the Regional Offices and will be paid in full upon submission of the travel documents, subject to the usual accounting and auditing rules and regulations.

Downloading of travel expense funds to the participants' respective Schools Division Offices is highly encouraged when deemed necessary and applicable. In case the downloaded funds are not sufficient to cover the actual expenses incurred, the Program Support Fund (PSF) FY 2025 or local funds will be utilized to augment the reimbursement of the said expenses.

Participants are reminded to bring their own laptops and other related reading materials as references for this writershop.



1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City
Direct Line: (+63 2) 8633-7202/8687-4146 E-mail: ouct@deped.gov.ph

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For queries or clarifications, please contact **Ms. Kristine Lee S. Lumanog**, Senior Education Program Specialist of BAE-Program Management and System Development Division (PMSDD) at the telephone number (02)8636-9347 or through email at bae.pmsdd@deped.gov.ph.

Immediate dissemination of this Memorandum is directed.

Copy furnished:

MALCOLM S. GARMA
Assistant Secretary for Operations
Officer-in-Charge
Office of the Undersecretary for Operations



1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City
Direct Line: (+63 2) 8633-7202/8687-4146 E-mail: ouct@deped.gov.ph



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Attachment No. 1 to **OUCT-DM-2025-053**

List of Participants

Writershop on the Development of A&E Elementary Modules and Session Guides
DepEd Ecotech Center, Cebu City
April 7 to 11, 2025

NO.	NAME	DESIGNATION	REGION/SDO	ROLE	Learning Strand
1	Joesilin Pol	EPS II for ALS	I-Alaminos	Writer	LS1 Fil
2	Florence B. Altez	HTIII	I-Candon	Layout Artist	LS4
3	Jerson Rod A. Acosta	PDO II	I-Candon	Illustrator	LS1 Eng
4	Maricel Bagundol	EPS II for ALS	I-Ilocos Sur	Writer	LS2
5	Joey Paras	PDO II	I-San Carlos	Layout Artist	LS6
6	Janette Gaoran	EPS II for ALS	II- Tuguegarao	Writer	LS1 Eng
7	Ermelyn Castillo	EPS II for ALS	II-Batanes	Writer	LS1 Eng
8	Ferdinand D. Astelero	PDO II	II-Ilagan	Layout Artist	LS1 Eng
9	Froilan Jeph C. Baculina	EPS II for ALS	II- Tuguegarao	Writer	LS6
10	Maureen Tipay	EPS II for ALS	III- Olongapo	Writer	LS5
11	Aimee Barana	EPS II for ALS	III-Angeles	Writer	LS2
12	Racy Troy	PDO II	III-Bataan	Layout Artist	LS2
13	John Camil Magno	EPS II for ALS	III-Nueva Ecija	Writer	LS2
14	Michael Vincent Barba	EPS II for ALS	III-Tarlac	Editor	LS1 Fil
15	Ana Rose Atendido	EPS II for ALS	IVA-Cavite Province	Writer	LS2
16	John Paul D. Nequinto	EPS II for ALS	IVA-Laguna	Writer	LS1 Fil
17	Laarni Rose Gutierrez	EPS II for ALS	IVA-Quezon	Writer	LS3
18	Shirley H. Cruz	EPS II for ALS	IVA-Rizal	Writer	LS5
19	Maria Francesca C. Fadri	EPS II for ALS	IV-Dasmarinas	Writer	LS6
20	Dennis Bermoy	Div. ALS Focal	IVB-Calapan	Editor	LS4
21	Chona Recto	EPS II for ALS	IVB-Marinduque	Writer	LS4
22	Margielyn E. Tomanggong	EPS II for ALS	IVB-Palawan	Writer	LS5
23	Marben A. Macatangay	EPS II for ALS	IVB-Or. Mindoro	Writer	LS4
24	Gerimond Lladoc	EPS II for ALS	V- Albay	Writer	LS5
25	Gerald Olivar	SEPS	V- Masbate Prov.	Editor	LS6
26	Joseph C. Cruzana	EPS II for ALS	V-Camarines Sur	Writer	LS4
27	Janegrace T. Tesorero	EPS II for ALS	V-Catanduanes	Writer	LS2
28	Anthony Vista	EPS II for ALS	V-Iriga	Writer	LS3



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@depdedphilippines

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1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City
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29	Ronan C. Relova	Principal	V-Masbate City	Writer	LS1 Eng
30	Catherine B. Codiamat	Principal	CAR-Abra	Writer	LS1 Eng
31	Felimar C. Molina	Principal	CAR-Abra	Writer	LS1 Eng
32	Shalymar C. Fesway	EPS II for ALS	CAR-Mt. Province	Writer	LS1 Fil
33	Anacita Bongngat	EPS II for ALS	CAR-Tabuk	Writer	LS4
34	Irizh Gregorio	EPS II for ALS	NCR -Pasay	Editor	LS4
35	Joselda Delfinado	EPS II for ALS	NCR-Caloocan	Writer	LS4
36	Maribel Panganiban	EPS II for ALS	NCR- Las Pinas	Writer	LS5
37	Crisaldo Marfil	EPS II for ALS	NCR-Mandaluyong	Writer	LS5
38	Cyrus Casingal	EPS II for ALS	NCR-Makati	Writer	LS2
39	Ibn Dumdum	EPS II for ALS	VI- Escalante	Writer	LS1 Fil
40	Sheleste Sormela	EPS II for ALS	VI-Bago City	Writer	LS6
41	Francis Librando	EPS II for ALS	VI-Capiz	Writer	LS3
42	Michelle Norico	EPS II for ALS	VI-Iloilo City	Writer	LS4
43	Armand Glenn Lapor	EPS II for ALS	VI-Iloilo City	Illustrator	LS6
44	Caren Moscoso	EPS II for ALS	VI-Negros Occi.	Writer	LS3
45	Elizabeth Escolano	EPS II for ALS	VII-Tagbilaran	Writer	LS4
46	Enriquita B. Bison	EPS II for ALS	VII-Bayawan City	Writer	LS5
47	Niel John Jabuyab	EPS II for ALS	VII-Bohol	Writer	LS1 Fil
48	Dino Cuyag	PDO II	VII-Cebu	Illustrator	LS5
49	Boy B. Tachado	EPS II for ALS	VII-Guihulngan	Writer	LS3
50	Nonilon Espejon	EPS II for ALS	VIII-Biliran	Writer	LS3
51	Betelino Amigo	EPS II for ALS	VIII- So. Leyte	Writer	LS6
52	Alberto Abe Jr.	EPS II for ALS	VIII-Leyte	Editor	LS6
53	Mark Fil Tagsip	PDO II	VIII-Leyte	Layout Artist	LS5
54	Jovencia Samante	Div. ALS Focal	IX-Dipolog	Editor	LS1 Fil
55	Rorich Y. Saura	EPS II for ALS	IX-Zambo. Del Norte	Writer	LS1 Fil
56	Leynie Boy Bellino	Div. ALS Focal	IX-Zambo. Del Norte	Editor	LS3
57	Osias B. Andus	EPS II for ALS	IX-Zambo. Del Sur	Writer	LS4
58	Jay Michael Calipusan	PDO II	X- Gingoog	Illustrator	LS1 Eng
59	Solly Namocatcat	EPS	X- Oroquieta	Editor	LS2
60	Rotsen Escorial	EPS	X-Lanao del Norte	Editor	LS5



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61	Paterno Padua	PDO II	X-Malaybalay	Layout Artist	LS3
62	Desi G. Aninao	PDO II	X-Ozamiz City	Layout Artist	LS1 Eng
63	Neil Edward Diaz	PDO II	XI-Davao City	Illustrator	LS3
64	Liartes L. Prasno	EPS II for ALS	XI-Davao Del Sur	Writer	LS1 Fil
65	Braian Mahinay	EPS II for ALS	XI- Davao City	Writer	LS3
66	Antonio Palma Gil	Div. ALS Focal	XI-Davao Oriental	Editor	LS3
67	Cherry Lyne Gonzaga	EPS II for ALS	XI-Digos	Writer	LS5
68	Jennifer Mabalot	Div. ALS Focal	XII-Koronadal	Editor	LS1 Eng
69	Norie Bagnol	EPS II for ALS	XII-Saranggani	Writer	LS5
70	Ronald Pelitro	EPS II for ALS	XII-Tacurong City	Writer	LS4
71	Arthur O. Ramos	EPS II for ALS	IX- Cotabato Prov.	Writer	LS2
72	Neil J. Arado	PDO II	CARAGA- Agusan Del Sur	Illustrator	LS2
73	Lieu Gee Keeshia Guillen	PDO II	CARAGA- Surigao del Sur	Illustrator	LS4
74	Romeo L. Lepardo	EPS II for ALS	CARAGA-Surigao Del Sur	Writer	LS1 Eng
75	Blan Mariel D. Degamo	EPS II for ALS	CARAGA-Tandag	Writer	LS1 Fil



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**WRITESHOP ON THE DEVELOPMENT OF AGE ELEMENTARY MODULES AND SESSION GUIDES
APRIL 7 TO 11, 2025**

TIME	DAY 1 (April 7, 2025)	DAY 2 (April 8, 2025)	DAY 3 (April 9, 2025)	DAY 4 (April 10, 2025)	DAY 5 (April 11, 2025)
8:00am-8:30am	Arrival and Registration of Participants	Management of Learning (MOL)			
8:30am-9:00am		Plenary Session 4- Presentation of Tools, Templates, and Designs - Distribution of the Assigned Competencies per module		Development of Lesson 2	Presentation of Outputs (status)
9:00am- 10:00am		Breakout Session Per LS Writeshop Proper			
10:00am- 11:00am		Writeshop Proper Development of Lesson 1		Continuation of the Development of Lesson 2	Finalization of Outputs
11:00 am- 12:00 nn		HEALTH BREAK		HEALTH BREAK	HEALTH BREAK
12:00-1:00pm	LUNCH BREAK				
1:00pm-2:00pm	Opening Program National Anthem Prayer Quality Policy Statement Acknowledgement of Participants Welcome Message Statement of Purpose Workshop Mechanics Photo Opportunity	Continuation of the Development of Lesson 1	Continuation of the Development of Lesson 2	Review and Checking of Presented Outputs	Finalization of Outputs
2:00-3:00pm	Plenary Session 1- Orientation of Guidelines and Principles on the Development of ALS Modules				Submission of Outputs
2:20-2:30pm	HEALTH BREAK				
2:30-3:30pm	Plenary Session 2- Social Content Guidelines	Continuation of the Development of Lesson 1	Continuation of the Development of Lesson 2	Revision of Outputs	Submission of Outputs
3:30-5:00pm	Plenary Session 3 – Intellectual Property Rights (IPR) Guidelines	Drafted Lesson 1 of the Module assigned	Drafted Lesson 2 of the Module assigned Evaluated Copyright Management	Presented and Critiqued Outputs in Workshop 1	Home Sweet Home Submitted Outputs in Workshop 2 and Processed Outputs Submitted
OUTPUT	Oriented the participants on the Principles and Guidelines in the Evaluation Process of LRs	Joemar Padlan	Reyangle V. Sandoval	Kristine Lee S. Lumanog	All Facilitators
Officer of the Day	Kristine Lee S. Lumanog				