



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

**REGIONAL MEMORANDUM**  
**ORD-2025-256**

**TO :** **SCHOOLS DIVISION SUPERINTENDENTS**  
Malabon  
Marikina  
Parañaque  
Pasay

**HAJJI R. PALMERO**  
Chief Education Supervisor  
Human Resource Development Division  
National Educators Academy of the Philippines (HRDD NEAP)

**FROM :** **OFFICE OF THE REGIONAL DIRECTOR**

**SUBJECT :** **PARTICIPANTS TO THE VALIDATION OF THE REVISED TEACHER INDUCTION PROGRAM (TIP) IMPLEMENTING GUIDELINES AND TRAINING RESOURCE PACKAGES (TRP)**

**DATE :** **March 12, 2025**

1. This is in reference to the Advisory dated February 26, 2025 from Dir. Jennifer E. Lopez, Director IV of National Educator's Academy of the Philippines (NEAP), and Memorandum DM-OUHROD-2025-0326 from Dr. Wilfredo E. Cabral, Undersecretary for Human Resource and Organizational Development, and Ms. Carmela C. Oracion, Assistant Secretary for Human Resource and Organizational Development (National Educators Academy of the Philippines), informing the concerned Schools Division Offices and RO Functional Division about the above-captioned subject.

2. The following personnel are advised to attend and served as **Batch 2 Validators** scheduled on **March 19 to 21, 2025** at **NEAP Baguio**:

No.	Name of Participants	Position	Station	SDO/Office
1	Hajji R. Palmero	Chief Education Supervisor	HRDD NEAP	Regional Office
2	Noel P. Miranda	Senior Education Program Specialist-HRD	SGOD	SDO Pasay



6 Misamis St., Bago Bantay, Quezon City  
Email Address: [ncr@deped.gov.ph](mailto:ncr@deped.gov.ph)  
Website: <http://www.depedncr.com.ph>



Certificate No. PHP QMS  
24 93 0193



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

3	Ronel V. Corro	Principal IV	Sto. Nino Elementary School	SDO Parañaque
4	Melody D. Morales	Master Teacher II	Niugan Elementary School	SDO Malabon

**Field Participants (Writers)**  
**Resource Speaker for the Overview of the Resource Package**  
**Date: March 17 to 21, 2025**

Name of Participants	Position	Station	SDO/Office
Noemi A. Velario	Senior Education Program Specialist	SGOD	SDO Marikina

3. The identified participants are requested to confirm their attendance through identified registration link:

<https://tinyurl.com/ValidationofRTIPIGandTRP>



4. The participants for Batch 2 are advised to check in on March 19, 2025 (Wednesday) at 1:00 p.m. and check out on March 21, 2025 (Friday), 3:00 p.m., while field participants (writers) are advised to check in on March 16, 2025 (Sunday) at 3:00 p.m. and check out on March 21, 2025 (Friday), 3:00 p.m.

5. The participants are reminded to bring their own laptops, chargers, extension cords, and other sources of internet connectivity (e.g., mobile data, pocket wifi, etc.).

6. Board and lodging of the participants will be charge to NEAP HRD Fund while their transportation, per diem, and other incidental expenses shall be charged to RO/SDO/local funds subject to the usual accounting and auditing rules and regulations.

7. For other questions and concerns, kindly coordinate Ms. Julie Lyka Ignao, Project Development Officer II, NEAP-PDD, through email



6 Misamis St., Bago Bantay, Quezon City  
Email Address: [ncr@deped.gov.ph](mailto:ncr@deped.gov.ph)  
Website: <http://www.depedncr.com.ph>



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[julie.ignao@deped.gov.ph](mailto:julie.ignao@deped.gov.ph) / [neap.pdd@deped.gov.ph](mailto:neap.pdd@deped.gov.ph) or landline (02) 8715-9919,  
or Viber 09975670093.

8. Immediate dissemination and strict compliance with this Memorandum is desired.

**JOCELYN DR ANDAYA**  
Regional Director, NCR  
concurrent Officer-In-Charge, Office of the  
Assistant Secretary for Operations

  
**CRISTITO A. ECO**  
Director III  
Officer-In-Charge  
Office of the Regional Director



6 Misamis St., Bago Bantay, Quezon City  
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Website: <http://www.depedncr.com.ph>



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**Department of Education**  
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

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March 3, 2025

**ADVISORY**

*Validation of the Revised TIP Implementing Guidelines and Training Resource Packages (TRP)  
NEAP- Baguio City  
March 17 - 21, 2025*

1. This refers to **OM-OUHROD-2025-0326**, with the subject **WORKSHOPS ON THE DEVELOPMENT OF TRAINING RESOURCE PACKAGES FOR THE REVISED TEACHER INDUCTION PROGRAM**.
2. In line with this, the Validation of the Revised TIP Implementing Guidelines and Training Resource Packages will be conducted in two batches: **Batch 1 (17-19 March 2025)** and **Batch 2 (19-21 March 2025)** in NEAP Baguio.
3. Batch 1 participants are advised to check in on 16 March 2025 at 3:00 p.m. and check out on 19 March 2025, 12:00 p.m., while Batch 2 Participants are advised to check in on 19 March 2025 at 1:00 p.m. and check-out on 21 March 2025 at 3:00 p.m.
4. Attached are the meal schedule (Enclosure 1) and the updated list of participants (Enclosure 2) for reference.
5. Should you have further clarifications, please do not hesitate to contact **Ms. Julie Lyka Ignao**, Project Development Officer II of NEAP-PDD through email at [julie.ignao@deped.gov.ph](mailto:julie.ignao@deped.gov.ph)/[neap.pdd@deped.gov.ph](mailto:neap.pdd@deped.gov.ph) or Viber 09975670093.

**JENNIFER E. LOPEZ**  
Director IV

National Educators Academy of the Philippines



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**Department of Education**  
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

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Enclosure 1

**MEAL SCHEDULE**

*Validation of the Revised TIP Implementing Guidelines and Training Resource  
Package (TRP)  
NEAP- Baguio City  
March 17 - 21, 2025*

**Batch 1: March 17 - 19, 2025**

<b>Meals</b>	<b>16 Mar 2025 Sunday</b>	<b>17 Mar 2025 Monday</b>	<b>18 Mar 2025 Tuesday</b>	<b>19 Mar 2025 Wednesday</b>
Breakfast		✓	✓	✓
AM Snack		✓	✓	✓
Lunch		✓	✓	
PM Snack		✓	✓	
Dinner	✓	✓	✓	

**Batch 2: March 19 - 21, 2025**

<b>Meals</b>	<b>19 Mar 2025 Wednesday</b>	<b>20 Mar 2025 Thursday</b>	<b>21 Mar 2025 Friday</b>
Breakfast		✓	✓
AM Snack		✓	✓
Lunch	✓	✓	✓
PM Snack	✓	✓	✓
Dinner	✓	✓	

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Enclosure 2

**UPDATED LIST OF PARTICIPANTS**

*Validation of the Revised TIP Implementing Guidelines and Training Resource Package (TRP)*

*NEAP- Baguio City ; March 17 - 21, 2025*

No.	Name	Office	Position/Designation
1	Marife Morcilla	NEAP-PDD	Project Development Officer V
2	Eric Sarmiento	NEAP-OD	Administrative Officer V
3	Richie Carla Vesagas	NEAP-PDD	Senior Education Program Specialist
4	John Carlo Astilla		Senior Education Program Specialist
5	Ma. Carmila Clave		Education Program Specialist II
6	Julie Lyka Ignao		Project Development Officer II
7	Ann Christine Sison		Technical Assistant II
8	Jallal Malaguia		Technical Assistant II
9	Representative	BHROD - HRDD	
10	Representative	BHROD - HRDD	
11	Welfare Officer	CAR	Nurse/Medical Officer
<b>Field Participants (Writers)</b>			
<b>TOR: Resource Speakers for the Overview of the Resource Package</b>			
1	Romel N. Sanchez	I	Head Teacher III
2	Joy S. Ferrer-Lopez	II	Education Program Supervisor
3	Annie Michelle F. Laurzano	III	Public Schools District Supervisor
4	Gerlie C. Lopez	IV-A	Education Program Supervisor
5	Grace Urbien - Salvatus		Principal II
6	Arlene M. Hernandez		Principal I
7	Jonalyn B. Pattalitan		Education Program Specialist II
9	Marlin G. Rylander	IV-B	Head Teacher III
10	Jay C. Blancaflor	VI	Education Program Specialist II
11	Rosa H. Cabotaje	VII	Education Program Supervisor
12	Ma. Colleen L. Emoricha	IX	Assistant Schools Division Superintendent
13	Noemi A. Velario	NCR	Senior Education Program Specialist

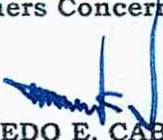


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OFFICE OF THE UNDERSECRETARY  
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM  
DM-OUHROD-2025-0326

TO : **Regional Directors**  
**Schools Division Superintendents**  
**HRDD Chiefs / NEAP R Focal Persons**  
**All Others Concerned**

FROM :   
**WILFREDO E. CABRAL**  
*Undersecretary*  
*Human Resource and Organizational Development*

  
**CARMELA C. ORACION**  
*Assistant Secretary*  
*Human Resource and Organizational Development*  
*(National Educators Academy of the Philippines)*

SUBJECT : **WORKSHOPS ON THE DEVELOPMENT OF TRAINING RESOURCE PACKAGES FOR THE REVISED TEACHER INDUCTION PROGRAM**

DATE : 07 February 2025

1. Pursuant to the 5-Point Agenda focusing on *high performing teachers*, the National Educators Academy of the Philippines (NEAP) will continue the development of **Training Resource Packages for the Revised Teacher Induction Program or RTIP** (*formerly Induction Program for Beginning Teachers or IPBT*).
2. Building on the progress of the developmental workshops held last year, the following **succeeding key activities** will integrate feedback from stakeholders, research-backed strategies, as well as learnings and insights from the IPBT pilot implementation in the crafting of the RTIP Implementing Guidelines and Training Resource Packages (TRPs):

Activity	Date	Venue	Registration Link and Deadline
Development of the RTIP Implementing Guidelines and TRPs	17-21 February 2025	NEAP Baguio	<a href="http://tinyurl.com/RTIPImplemGuidelinesandTRP">tinyurl.com/RTIPImplemGuidelinesandTRP</a> 12 February 2025



Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600  
Telephone Nos.: (+632) 86337206, (+632) 86318494, (+632) 86366549  
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Effectivity	03.23.23	Page	1 of 2





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**Slots Allocated of Nominated Participants per Region (Validators)**  
 Registration Link: [tin.vuurl.com/ValidationofRTIPiGandTRP](http://tin.vuurl.com/ValidationofRTIPiGandTRP)

	HRDD	SDO HRD	Principal	Head Teacher / Master Teacher
			(Preferably has a background on implementing IPBT and/or was an IPBT mentor)	
<b>Batch 1: March 17-19, 2025</b>				
Region VI	1	1	1	1
Region VII	1	1	1	1
Region VIII	1	1	1	1
Region IX	1	1	1	1
Region X	1	1	1	1
Region XI	1	1	1	1
Region XII	1	1	1	1
CARAGA	1	1	1	1
<b>Total</b>	<b>32</b>			
<b>Batch 2: March 19-21, 2025</b>				
			(Preferably has a background on implementing IPBT and/or was an IPBT mentor)	
CAR	1	1	1	1
NCR	1	1	1	1
Region I	1	1	1	1
Region II	1	1	1	1
Region III	1	1	1	1
Region IV-A	1	1	1	1
Region IV-B	1	1	1	1
Region V	1	1	1	1
<b>Total</b>	<b>32</b>			



Validation of the RTIP Implementing Guidelines and TRPs	17-21 March 2025	NEAP Marikina/ Baguio	<a href="https://tinyurl.com/ValidationofRTIPiGandTRP">tinyurl.com/ValidationofRTIPiGandTRP</a> 12 March 2025
Refinement of the Validated RTIP Implementing Guidelines and TRPs	31 March – 04 April 2025	NEAP Marikina/ Baguio	<a href="https://tinyurl.com/RefinementofRTIPiGandTRP">tinyurl.com/RefinementofRTIPiGandTRP</a> 22 March 2025
Quality Assurance of the RTIP TRPs by NEAP Specialists	May 2025	DepEd Central Office	---
Finalization of the RTIP TRPs and Capacity Building of Trainers	23-27 June 2025	NEAP Marikina/ Baguio	<a href="https://tinyurl.com/FinalizationofRTIPTRPandCapB">tinyurl.com/FinalizationofRTIPTRPandCapB</a> 08 June 2025

3. Relative to this, **the Regional Offices are requested to authorize the identified field participants to attend the said activities.** The said participants served as writers of the RTIP coursebooks. Thus, their participation in the succeeding workshops is crucial in ensuring continuity and quality of the RTIP Implementing Guidelines and TRPs.
4. For reference, attached are the *List of Participants (Enclosure 1)* and the *Indicative Program of Activities (Enclosure 2)* for each workshop.
5. The participants are reminded to bring their own laptops, chargers, extension cords, and other sources of internet connectivity (e.g., mobile data, pocket wifi, etc.).
6. The participants' board and lodging will be charged against NEAP Human Resource Development (HRD) Fund while transportation, per diem, and other incidental expenses will be charged to Central Office/Regional Office/Schools Division Office/local funds subject to the usual accounting and auditing rules and regulations.
7. Please note that the *Development of the RTIP Implementing Guidelines and TRPs* is confirmed on 17-21 February 2025 at NEAP Baguio. As to the other activities, final details and administrative arrangements will be announced through a



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## Enclosure 1.1

### List of Participants

*Development of the Revised TIP Implementing Guidelines and Training Resource Package (TRP)*

*February 17 - 21, 2025*

No.	Name	Office	Position/Designation
1	Marife Morcilla	NEAP-PDD	Project Development Officer V
2	Alexander Simagala		Project Development Officer IV
3	Richie Carla Vesagas		Senior Education Program Specialist
4	John Carlo Astilla		Senior Education Program Specialist
5	Ma. Carmila Clave		Education Program Specialist II
6	Julie Lyka Ignao		Project Development Officer II
7	Ann Christine Sison		Technical Assistant II
8	Jallal Malaguaia		Technical Assistant II
9	Eric Sarmiento		Administrative Officer V
10	Evelyn D. Cruzada		Highly Technical Consultant
11	Representative	PSPRDD	
12	Representative	PSPRDD	
13	Representative	NEAP-BHROD	
14	Representative	NEAP-BHROD	
15	Representative	NEAP-QAD	
16	Welfare Officer		
<b>External Partners</b>			
17	External Partner	RITQ Representative	
18	External Partner	RITQ Representative	
19	External Partner	RITQ Representative	

<b>Field Participants</b>			
TOR: Writers of the IPBT Training Resource Package			
1	Elsie V. Mayo	I	Principal IV
2	Romel N. Sanchez		Head Teacher III
3	Joy S. Ferrer-Lopez	II	Education Program Supervisor
4	Divina I. Ramel		Principal II
5	Annie Michelle F. Laurzano	III	Public District Supervisor
6	Jennifer A. Quiambao		Principal I
7	Gerlie C. Lopez	IV-A	Education Program Supervisor
8	Grace Urbien - Salvatus		Principal II
9	Arlene M. Hernandez		Principal I
10	Gayle J. Malibiran		Education Program



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## NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

			Supervisor
11	Jonalyn B. Pattalitan		Education Program Specialist II
12	Representative		Legal Officer
13	Christian M. Alberto	IV-B	Senior Education Program Specialist
14	Marlin G. Rylander		Head Teacher III
15	Annie B. Baylon	V	Principal II
16	Ma. Shella B. Suñas		Principal I
17	Lalain E. De los Santos	VI	Public District Supervisor
18	Jay C. Blancaflor		Education Program Specialist II
19	Rosa H. Cabotaje		Education Program Supervisor
20	Yvonne B. Gera	VII	Senior Education Program Specialist
21	Marisol C. Margate	VIII	Education Program Specialist II
22	Ma. Colleen L. Emoricha	IX	Assistant Schools Division Superintendent
23	JD Ace B. Palanas	X	Master Teacher I
24	Joan A. Enad		Teacher III
25	Elixes B. Eleccion	XI	Principal III
26	Kevin Lloyd V. Hijastro	XII	Education Program Specialist II
27	Fe H. Lopez	CARAGA	Senior Education Program Specialist
28	Marylin A. Tolbe	CAR	Public District Supervisor
29	Noemi A. Velario	NCR	Senior Education Program Specialist
30	Ivy M. Romano		Senior Education Program Specialist



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# Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

## Enclosure 1.2

### List of Participants

*Validation of the Revised TIP Implementing Guidelines and Training Resource Package*

*March 17 - 21, 2025*

No.	Name	Office	Position/Designation
1	Marife Morcilla	NEAP-PDD	Project Development Officer V
2	Alexander Simagala		Project Development Officer IV
3	Richie Carla Vesagas		Senior Education Program Specialist
4	John Carlo Astilla		Senior Education Program Specialist
5	Ma. Carmila Clave		Education Program Specialist II
6	Julie Lyka Ignao		Project Development Officer II
7	Ann Christine Sison		Technical Assistant II
8	Jallal Malaguia		Technical Assistant II
9	Welfare Officer		
<b>External Partners</b>			
10	External Partner	RITQ Representative	
11	External Partner	RITQ Representative	
12	External Partner	RITQ Representative	
13	External Partner	RITQ Representative	
14	External Partner	RITQ Representative	
15	External Partner	RITQ Representative	
<b>Field Participants</b>			
TOR: Resource Speakers for the IPBT Coursebooks			
1	Romel N. Sanchez	I	Head Teacher III
2	Joy S. Ferrer-Lopez	II	Education Program Supervisor
3	Annie Michelle F. Laurzano	III	Public Schools District Supervisor
4	Gerlie C. Lopez	IV-A	Education Program Supervisor
5	Grace Urbien - Salvatus		Principal II
6	Arlene M. Hernandez		Principal I
7	Gayle J. Malibiran		Education Program Supervisor
8	Jonalyn B. Pattalitan		Education Program Specialist II
9	Marlin G. Rylander	IV-B	Head Teacher III
10	Rosa H. Cabotaje	VI	Education Program Supervisor
11	Ma. Colleen L. Emoricha	IX	Assistant Schools Division Superintendent
12	Noemi A. Velario	NCR	Senior Education Program Specialist



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# Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

## Enclosure 1.3

### List of Participants

*Refinement of the Validated Revised TIP Implementing Guidelines and Training Resource Package  
March 31 - April 4, 2025*

No.	Name	Office	Position/Designation
1	Marife Morcilla	NEAP-PDD	Project Development Officer V
2	Alexander Simagala		Project Development Officer IV
3	Richie Carla Vesagas		Senior Education Program Specialist
4	John Carlo Astilla		Senior Education Program Specialist
5	Ma. Carmila Clave		Education Program Specialist II
6	Julie Lyka Ignao		Project Development Officer II
7	Ann Christine Sison		Technical Assistant II
8	Jallal Malaguia		Technical Assistant II
9	Evelyn D. Cruzada		Highly Technical Consultant
10	Welfare Officer		
<b>External Partners</b>			
11	External Partner	RITQ Representative	
12	External Partner	RITQ Representative	
13	External Partner	RITQ Representative	
14	External Partner	RITQ Representative	

<b>Field Participants</b>			
TOR: Writers of the IPBT Training Resource Package and resource speakers for the subsequent conduct of the National Training of Trainers			
1	Elsie V. Mayo	I	Principal IV
2	Romel N. Sanchez		Head Teacher III
3	Joy S. Ferrer-Lopez	II	Education Program Supervisor
4	Divina I. Ramel		Principal II
5	Annie Michelle F. Laurzano	III	Public District Supervisor
6	Jennifer A. Quiambao		Principal I
7	Gerlie C. Lopez	IV-A	Education Program Supervisor
8	Grace Urbien - Salvatus		Principal II
9	Arlene M. Hernandez		Principal I



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## NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

10	Gayle J. Malibiran		Education Program Supervisor
11	Jonalyn B. Pattalitan		Education Program Specialist II
12	Christian M. Alberto	IV-B	Senior Education Program Specialist
13	Marlin G. Rylander		Head Teacher III
14	Annie B. Baylon	V	Principal II
15	Ma. Shella B. Suñas		Principal I
16	Lalain E. De los Santos	VI	Public District Supervisor
17	Jay C. Blancaflor		Education Program Specialist II
18	Rosa H. Cabotaje		Education Program Supervisor
19	Yvonne B. Gera	VII	Senior Education Program Specialist
20	Marisol C. Margate	VIII	Education Program Specialist II
21	Ma. Colleen L. Emoricha	IX	Assistant Schools Division Superintendent
22	JD Ace B. Palanas	X	Master Teacher I
23	Joan A. Enad		Teacher III
24	Elixes B. Eleccion	XI	Principal III
25	Kevin Lloyd V. Hijastro	XII	Education Program Specialist II
26	Fe H. Lopez	CARAGA	Senior Education Program Specialist
27	Marylin A. Tolbe	CAR	Public District Supervisor
28	Noemi A. Velario	NCR	Senior Education Program Specialist
29	Ivy M. Romano		Senior Education Program Specialist



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### NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

19	Yvonne B. Gera	VII	Senior Education Program Specialist
20	Marisol C. Margate	VIII	Education Program Specialist II
21	Ma. Colleen L. Emoricha	IX	Assistant Schools Division Superintendent
22	JD Ace B. Palanas	X	Master Teacher I
23	Joan A. Enad		Teacher III
24	Elixes B. Eleccion	XI	Principal III
25	Kevin Lloyd V. Hijastro	XII	Education Program Specialist II
26	Fe H. Lopez	CARAGA	Senior Education Program Specialist
27	Marylin A. Tolbe	CAR	Public District Supervisor
28	Noemi A. Velario	NCR	Senior Education Program Specialist
29	Ivy M. Romano		Senior Education Program Specialist



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# Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

## Enclosure 1.4

### List of Participants

*Finalization of the Revised TIP Training Resource Package and Capacity Building of Trainers  
June 23 - 27, 2025*

No.	Name	Office	Position/Designation
1	Marife Morcilla	NEAP-PDD	Project Development Officer V
2	Alexander Simagala		Project Development Officer IV
3	Richie Carla Vesagas		Senior Education Program Specialist
4	John Carlo Astilla		Senior Education Program Specialist
5	Ma. Carmila Clave		Education Program Specialist II
6	Julie Lyka Ignao		Project Development Officer II
7	Ann Christine Sison		Technical Assistant II
8	Jallal Malaguia		Technical Assistant II
9	Representative	NEAP-QAD	
10	Representative		
11	Representative		
12	Welfare Officer		
<b>Field Participants</b>			
TOR: Writers of the IPBT Training Resource Package and resource speakers for the subsequent conduct of the National Training of Trainers			
1	Elsie V. Mayo	I	Principal IV
2	Romel N. Sanchez		Head Teacher III
3	Joy S. Ferrer-Lopez	II	Education Program Supervisor
4	Divina I. Ramel		Principal II
5	Annie Michelle F. Laurzano	III	Public District Supervisor
6	Jennifer A. Quiambao		Principal I
7	Gerlie C. Lopez	IV-A	Education Program Supervisor
8	Grace Urbien - Salvatus		Principal II
9	Arlene M. Hernandez		Principal I
10	Gayle J. Malibiran		Education Program Supervisor
11	Jonalyn B. Pattalitan		Education Program Specialist II
12	Christian M. Alberto	IV-B	Senior Education Program Specialist
13	Marlin G. Rylander		Head Teacher III
14	Annie B. Baylon	V	Principal II
15	Ma. Shella B. Suñas		Principal I
16	Lalain E. De los Santos	VI	Public District Supervisor
17	Jay C. Blancaflor		Education Program Specialist II
18	Rosa H. Cabotaje		Education Program Supervisor





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NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

**Slots Allocated of Nominated Participants per Region (Validators)**  
TOR: Validators of the IPBT Training Resource Package and Implementing Guidelines

Batch 1: March 17-19, 2025	HRDD	SDO HRD	Principal	Head Teacher
			(Preferably has a background on implementing IPBT and/or was an IPBT mentor)	
Region VI		1		1
Region VII	1		1	
Region VIII		1		1
Region IX	1		1	
Region X	1	1		
Region XI			1	1
Region XII		1		1
CARAGA	1		1	

Batch 2: March 19-21, 2025				
CAR	1			1
NCR		1	1	
Region I	1		1	
Region II		1		1
Region III	1		1	
Region IV-A			1	1
Region IV-B	1	1		
Region V		1		1
<b>Total</b>	<b>32 Participants</b>			



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# Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

## Enclosure 2.2

### ACTIVITY MATRIX

*Validation of the Revised TIP Implementing Guidelines and Training Resource Package ; March 17 - 21, 2025*

	Day 1: Monday	Day 2: Tuesday	Day 3: Wednesday	Day 4: Thursday	Day 5: Friday
8:30 - 9:00	Registration (Batch 1)	Preliminaries	Finalization of Outputs	Preliminaries	
9:00 - 10:00	Opening Program	Session 2: Overview of the Coursebooks and Training Resource Package		Session 1: Validation of Revised TIP Implementing Guidelines	Cont'n. Session 3
10:00 - 10:20	AM Health Break				
10:20 - 12:00	Session 1: Validation of Revised TIP Guidelines	Session 3: Validation of the Training Resource Package	Closing Program (Batch 1)	Cont'n. Session 1	Cont'n. Session 3
12:00 - 1:00	Lunch Break				
1:00 - 3:00	Cont'n. Session 1	Cont'n. Session 3	Registration (Batch 2)	Session 2: Overview of the Coursebooks and Training Resource Package	Closing Program
3:00 - 3:20	PM Health Break				
3:20 - 4:45	Cont'n. Session 1	Cont'n. Session 3	Opening Program	Session 3: Validation of the Training Resource Package	Departure
4:45 - 5:00	Reminders and Evaluation				



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## Enclosure 2.3

### ACTIVITY MATRIX

*Refinement of the Validated Revised TIP Implementing Guidelines and Training Resource Package ; March 31 - April 4, 2025*

	Day 1: Monday	Day 2: Tuesday	Day 3: Wednesday	Day 4: Thursday	Day 5: Friday
8:30 – 9:00	Arrival and Registration	Cont'n. Workshop 1	Preliminaries		
9:00 - 10:00			Workshop 2: Revision of the Training Resource Package	Cont'n. Workshop 2	Finalization of Outputs
10:00 - 10:20			AM Health Break		
10:20 - 12:00	Opening Program	Cont'n. Workshop 1	Cont'n. Workshop 2	Cont'n. Workshop 2	Output Submission
12:00 - 1:00	Lunch Break				
1:00 – 3:00	Session 1: Discussion of Results of the Validation: Implementing Guidelines, Tools, and Templates	Session 2: Discussion of Results of the Validation: Training Resource Package	Cont'n. Workshop 2	Cont'n. Workshop 2	Closing Program
3:00 - 3:20	PM Health Break				
3:20- 4:45	Workshop 1: Refinement of Implementing Guidelines, Tools, and Templates	Cont'n. Session 2	Cont'n. Workshop 2	Cont'n. Workshop 2	Departure
4:45 – 5:00	Reminders and Evaluation				



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## Enclosure 2.4

### ACTIVITY MATRIX

Finalization of the Revised TIP Training Resource Package and Capacity Building of Trainers ; June 23 - 27, 2025

	Day 1: Monday	Day 2: Tuesday	Day 3: Wednesday	Day 4: Thursday	Day 5: Friday
8:30 - 9:00	Arrival and Registration				
9:00 - 10:00		Cont'n. Workshop 1	Session 2: Capacity Building on Facilitation Skills	Cont'n. Workshop 2	Finalization of Outputs
10:00 - 10:20			AM Health Break		
10:20 - 12:00	Opening Program	Cont'n. Workshop 1	Cont'n. Session 2	Cont'n. Workshop 2	Submission of Outputs
12:00 - 1:00			Lunch Break		
1:00 - 3:00	Session 1: Discussion of Quality Assurance Results	Cont'n. Workshop 1	Workshop 2: Mock Run of National Orientation of Implementers and Training of Mentors of the Revised Teacher Induction Program	Cont'n. Workshop 2	Closing Program
3:00 - 3:20			PM Health Break		Departure
3:20 - 4:45	Workshop 1: Revision of the Training Resource Package	Cont'n. Workshop 1	Cont'n. Workshop 2	Cont'n. Workshop 2	
4:45 - 5:00			Reminders and Evaluation		



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## Enclosure 2.1

### ACTIVITY MATRIX Development of the Revised TIP Implementing Guidelines and Training Resource Package (TRP) ; Feb. 17 - 21, 2025

	Day 1: Monday	Day 2: Tuesday	Day 3: Wednesday	Day 4: Thursday	Day 5: Friday
8:30 - 9:00	Registration				
9:00 - 10:00		Session 2: Presentation of Implementing Guidelines Tools and Templates	Workshop 3: Making the Session Guides for the National Training	Workshop 4: Making the Slide Decks for the National Training	Finalization of Outputs
10:00 - 10:20			AM Health Break		
10:20 - 12:00	Opening Program	Workshop 2: Revision of Tools and Templates	Cont'n. Workshop 3	Cont'n. Workshop 4	Submission of Outputs
12:00 - 1:00			Lunch Break		
1:00 - 3:00	Session 1: Discussion of Final Layout of Coursebooks	Session 3: Inputs on TRP Standards	Cont'n. Workshop 3	Cont'n. Workshop 4	Closing Program
3:00 - 3:20			PM Health Break		
3:20 - 4:45	Workshop 1: Revision of Formatted Coursebooks	Cont'n. Session 3	Cont'n. Workshop 3	Cont'n. Workshop 4	Departure
4:45 - 5:00		Reminders and Evaluation			



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