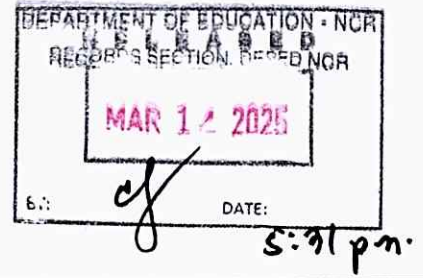




Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM
ORD-2025- 267

TO : **MA. EVALOU CONCEPCION A. AGUSTIN, CESO V**
Schools Division Superintendent, SDO Makati

ALEJANDRO G. IBAÑEZ, CESO V
Schools Division Superintendent, SDO Marikina

SHERYLL T. GAYOLA, CESO V
Schools Division Superintendent, SDO Pasig

NOEL D. BAGANO, CESO VI
OIC-Schools Division Superintendent, SDO Valenzuela

FROM : **OFFICE OF THE REGIONAL DIRECTOR**

SUBJECT : **PARTICIPANTS TO THE WORKSHOPS ON THE DESIGN AND DEVELOPMENT OF THE DYNAMIC LEARNING PROGRAM (DLP) TRAINING RESOURCE PACKAGE**

DATE : **March 13, 2025**

1. This is in reference to the Memorandum DM-OUHROD-2025-0588 from Dr. Wilfredo E. Cabral, Undersecretary for Human Resource and Organizational Development, and Ms. Carmela C. Oracion, Assistant Secretary for Human Resource and Organizational Development (National Educators Academy of the Philippines), informing the concerned Schools Division Offices about the above-captioned subject.
2. The following personnel are advised to attend the **series of scheduled activities**:

No.	Name of Participants	Position	Station
1	Michael Mercado	OIC-Chief Education Supervisor	SDO Makati
2	Leilani N. Villanueva	Education Program Supervisor	SDO Marikina



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

3	Diana Marie Dagli	Public School District Supervisor	SDO Pasig
4	Filmore R. Caballero	Chief Education Supervisor	SDO Valenzuela

Succeeding Key Activities

Activity	Date	Venue
Capability Building-Workshop for Training Designers and Developers for the Dynamic Learning Program	March 17-21, 2025	NEAP Region XI
Workshop on the Design and Development of the DLP Training	March 24-28, 2025	NEAP Region XI
Workshop on the Development of the DLP Training Resource Package (TRP)	April 7-11, 2025	NEAP Region XI
Workshop on the Development of the DLP TRP (Continuation)	April 21-25, 2025	NEAP Region XI
DLP Mock Training	April 28- May 2, 2025	Iloilo City, Region VI
Refinement of the DLP TRP (Online-asynchronous)	May 5-9, 2025	Via MS Teams
Workshop on the Refinement and Finalization of the DLP TRP	May 14-16, 2025	Puerto Princesa City, Region IV-B

3. The identified participants are requested to confirm their attendance through registration link:

<https://tinyurl.com/DLPRegistration>



4. The participants are reminded to bring their own laptops, chargers, extension cords, and other sources of internet connectivity (e.g., mobile data, pocket wifi, etc.).

5. Board and lodging of the participants, NEAP -PMT and Resource Person/Facilitators as well as the travelling expenses of the NEAP-PMT and Resource Persons/Facilitators and incidental/miscellaneous expenses to be incurred in this activity shall be charged against the 2025 HRD Fund (current fund) while their transportation, per diem, and other incidental expenses shall be



Republic of the Philippines
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NATIONAL CAPITAL REGION

charged against *2024 continuing fund/SDO local funds*, subject to the usual accounting and auditing rules and regulations.

6. For other questions and concerns, please coordinate with Mr. Alvin Fulgencio Jr., Senior Education Program Specialist of NEAP Quality Assurance Division, through email neap.qad@deped.gov.ph or landline (02) 8633-7207.

7. Immediate dissemination and strict compliance with this Memorandum is desired.

 **JOCELYN DR ANDAYA**

Regional Director, NCR
concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations


CRISTITO A. ECO

Director III
Officer-In-Charge
Office of the Regional Director



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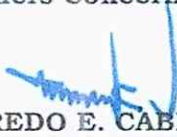
Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-OUHROD-2025- 0588

TO : **Regional Directors**
Concerned Schools Division Superintendents
Concerned HRDD Chiefs/NEAP R Focal Persons
All Others Concerned

FROM : 
WILFREDO E. CABRAL
Undersecretary
Human Resource and Organizational Development


CARMELA C. ORACION
Assistant Secretary
Human Resource and Organizational Development
(National Educators Academy of the Philippines)

SUBJECT : **WORKSHOPS ON THE DESIGN AND DEVELOPMENT OF THE DYNAMIC LEARNING PROGRAM (DLP) TRAINING RESOURCE PACKAGE**

DATE : 05 March 2025

1. In accordance with its mandate of providing continuous and targeted professional development programs for teachers and school leaders with the aim of raising the quality of basic education services to learners, the National Educators Academy of the Philippines (NEAP) will undertake the design and development of the **Dynamic Learning Program (DLP) Training Resource Package**. This program seeks to capacitate teachers and school leaders with the essential knowledge, competencies, and tools for the effective adoption of flexible and alternative learning delivery modalities to address learning losses and foster a conducive environment that protects learners' physical and mental well-being.
2. In this regard, NEAP will conduct the following workshops on the design, development, and finalization of the DLP Training Resource Package (TRP):

	Activity	Date <i>(inclusive of travel time)</i>	Venue
A	Capability Building-Workshop for Training Designers and Developers for the Dynamic Learning Program (DLP)	16-21 March 2025	NEAP Region XI

B	Workshop on the Design and Development of the DLP Training	24-28 March 2025	NEAP Region XI
C	Workshop on the Development of the DLP Training Resource Package (TRP)	07-11 April 2025	NEAP Region XI
D	Workshop on the Development of the DLP TRP (Continuation)	21-25 April 2025	NEAP Region XI
E	DLP Mock Training	28 April – 02 May 2025	Iloilo City, Region VI
F	Refinement of the DLP TRP (Online-asynchronous)	05-09 May 2025	Via MS Teams
G	Workshop on the Refinement and Finalization of the DLP TRP	14-16 May 2025	Puerto Princesa City, Region IV-B

- The *List of Participants for Activities A-G* can be found in **Enclosure 1**. They are requested to confirm their participation through the registration link <https://tinyurl.com/DLPRegistration> on or before **11 March 2025**.
- The *list of additional participants for Activity E and specific venues for Activities E and G* will be disseminated through a separate memorandum/advisory.
- The participants are reminded to bring their own laptops, chargers, extension cords, and other sources of internet connectivity (e.g., mobile data, pocket wifi, etc.)
- Board and lodging of the participants, NEAP-PMT and Resource Person/Facilitators as well as the travelling expenses of the NEAP-PMT and Resource Persons/Facilitators and incidental/miscellaneous expenses to be incurred in this activity shall be charged against the *2025 HRD Fund (current fund)*, while the transportation, per diem, and other incidental costs of the participants shall be charged against *2024 continuing funds/local funds*, subject to the usual accounting, budgeting and auditing rules and regulations.
- Should you have further concerns/questions, please coordinate with **Mr. Alvin Fulgencio Jr.**, Senior Education Program Specialist of NEAP Quality Assurance Division, through email neap.qad@deped.gov.ph or landline (02) 8633-7207.
- For immediate dissemination and appropriate action.

Enclosures:

Enclosure 1 – *List of Participants for Activities A-G*

Enclosure 2 – *Matrix for Activity A*

Copy furnished:

OFFICE OF THE SECRETARY

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

[NEAP-QAD/Fulgencio]



Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600
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Doc. Ref. Code	DM-OUHROD	Rev	00
Effectivity	03.23.23	Page	2 of 2





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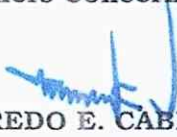
OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2025-0588

TO : Regional Directors
Concerned Schools Division Superintendents
Concerned HRDD Chiefs/NEAP R Focal Persons
All Others Concerned

FROM : 
WILFREDO E. CABRAL
Undersecretary
Human Resource and Organizational Development


CARMELA C. ORACION
Assistant Secretary
Human Resource and Organizational Development
(National Educators Academy of the Philippines)

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G	Workshop on the Refinement and Finalization of the DLP TRP	14-16 May 2025	Puerto Princesa City, Region IV-B

- The *List of Participants for Activities A-G* can be found in **Enclosure 1**. They are requested to confirm their participation through the registration link <https://tinyurl.com/DLPRegistration> on or before **11 March 2025**.
- The *list of additional participants for Activity E and specific venues for Activities E and G* will be disseminated through a separate memorandum/advisory.
- The participants are reminded to bring their own laptops, chargers, extension cords, and other sources of internet connectivity (e.g., mobile data, pocket wifi, etc.)
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- For immediate dissemination and appropriate action.

Enclosures:

Enclosure 1 – *List of Participants for Activities A-G*

Enclosure 2 – *Matrix for Activity A*

Copy furnished:

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[NEAP-QAD/ Fulgencio]



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NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 1

Dynamic Learning Programs Activities A-G List of Participants

Name	Position/Designation	Office
1. Filmore Caballero	Chief Education Supervisor	SDO Valenzuela City, NCR
2. Michael Mercado	OIC Chief Education Supervisor	SDO Makati City, NCR
3. Diana Marie Dagli	Public Schools District Supervisor	SDO Pasig City, NCR
4. Leilani Villanueva	Education Program Supervisor	SDO Marikina City, NCR
5. Dexter Andes	Education Program Supervisor	HRDD-NEAP, Cordillera Administrative Region
6. Leowenmar Corvera	Education Program Supervisor	CLMD, CARAGA
7. Voltair Asildo	Education Program Supervisor	SDO Tandag City, CARAGA
8. Raymund Molano	Education Program Supervisor	HRDD-NEAP Region I
9. Marilen P.zCalma	Principal IV	SDO City of San Fernando, Region III
10. Marco Eusebio	Public Schools District Supervisor	SDO Malolos, Region III
11. Rigette Ryan Ramos	Education Program Supervisor	HRDD-NEAP, Region III
12. Bryan Pobe	Education Program Supervisor	HRDD-NEAP, Region IV-A
13. Mouller Lumagi	Education Program Specialist II	SDO Sta. Rosa, Region IV-A
14. Melodine Antonio	Education Program Supervisor	SDO Rizal, Region IV-A
15. Feejay Dimaculangan	Education Program Supervisor	QAD-Region IV-B
16. Cynthia Montanez	Education Program Supervisor	SDO Albay, Region V
17. Helen Sabino	Education Program Supervisor	HRDD-NEAP, Region VII
18. Rhea Liza Valmorez	Senior Education Program Specialist	SDO Carcar, Region VII
19. Celeste P. Amatong	Head Teacher I, OIC-Asst. Principal	SDO Cebu City, Region VII
20. Jeanylette Ayson	Education Program Supervisor	SDO Bohol, Region VII
21. Neolita Sarabia	Education Program Supervisor	SDO Tagbilaran, Region VII
22. Mark Joseph Espia	Head Teacher	SDO Guihulngan City, Region VII
23. Milaner Oyo-a	Principal IV	SDO Calbayog City, Region VIII
24. Harvie Villamor	Chief Education Supervisor	HRDD-NEAP, Region VIII
25. Rebecca Postrano	Education Program Supervisor	HRDD-NEAP, Region X
26. Dindo Gabales	Education Program Supervisor	SDO Malaybalay City, Region X
27. Mitchel Rodriguez	Education Program Supervisor	SDO Gingoog, City, Region X
28. Elsie Gagabe	Education Program Supervisor	SDO Davao City, Region XI
29. Dave Prodigio	Education Program Supervisor	HRDD-NEAP Region XII
30. John Michael Castino	Senior Education Program Specialist	SDO General Santos City, Region XII
31. Richard P. Moral	Education Program Supervisor	SDO Koronadal City, Region XII
32. Henry Fritz Diaz	Senior Education Program Specialist	HRDD-NEAP, Region XII



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NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 2

Capability Building-Workshop for Training Designers and Developers for the Dynamic Learning Program (Activity A)

17-21 March 2025 | NEAP Region XI, Davao City

Program Matrix

Day 0 | 16 March 2025

- Travel time and arrival of the participants
- Registration and billeting

Day 1 | 17 March 2025

Time	Duration	Activity	In-charge/Remarks
8:00-8:30 AM	30 min	Attendance and Registration	NEAP PMT
8:30-8:45 AM	30 min	Program Preliminaries <ul style="list-style-type: none"> ▪ Leveling of Expectations ▪ Presentation of workshop objectives 	NEAP PMT SMART Technologies Inc.
9:00-10:15 AM	75 min	CVIF-DLP Overview and Open Forum	Mr. Desi Dario Magnaye Campus Director, Davao Christian High School DLP Ambassador
10:15-10:30 AM	15 min	Health Break	
10:30-10:45 AM	15 min	CVIF-DLP Story: Davao Christian High School	Mr. Desi Dario Magnaye
10:45-11:00 AM	15 min	CVIF-DLP Story: University of the East-Basic Education, Manila	Prof. Amparo Tuazon University of the East DLP Ambassador
11:00 AM-12:00 NN	60 min	CVIF-DLP Simulation (Writing an LAS)	Prof. Amparo Tuazon
12:00 NN-1:00 PM	60 min	Lunch	
1:00-1:30 PM	30 min	CVIF-DLP Simulation (Debriefing)	Mr. Desi Dario Magnaye & Prof. Amparo Tuazon
1:30-2:30 PM	60 min	How to Write an Effective Learning Activity Sheet (LAS) and Open Forum	Mr. Desi Dario Magnaye
2:30-2:45 PM	15 min	Health Break	
2:45-3:45 PM	60 min	LAS Critiquing	Prof. Amparo Tuazon
3:45-4:00 PM	15 min	Checkpoint and Wrap-up	NEAP PMT



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Day 2 | 18 March 2025

Time	Duration	Activity	In-charge/Remarks
7:00-7:15 AM	15 min	Travel to Davao Christian High School	NEAP PMT
7:15-7:40 AM	25 min	Orientation	Davao Christian High School and NEAP PMT
7:40-9:40 AM	120 min	Class Observation	Davao Christian High School and NEAP PMT
9:40-9:55 AM	15 min	Health Break	
9:55-11:30 AM	95 min	Wrap-up and Interview with JHS Principal and Subject Area Coordinators	Davao Christian High School and NEAP PMT
11:30 AM-12:00 NN	30 min	Travel back to NEAP Region XI	
12:00 NN-1:00 PM	60 min	Lunch	
1:00-2:30 PM	90 min	DLP in Action: Debriefing/Processing	Mr. Desi Dario Magnaye & Prof. Amparo Tuazon
2:30-4:00 PM	90 min	LAS Writing I <i>3:00-3:15 PM Working break</i>	Mr. Desi Dario Magnaye & Prof. Amparo Tuazon
4:00-4:15 PM	15 min	Checkpoint and Wrap-up	NEAP PMT

Day 3 | 19 March 2025

Time	Duration	Activity	In-charge/Remarks
8:00-8:15 AM	15 min	Management of Learning	NEAP PMT/Assigned Group of Participants
8:15-10:00 AM	105 min	LAS Writing II (Presentation and Debriefing)	Mr. Desi Dario Magnaye & Prof. Amparo Tuazon
10:00-10:15 AM	15 min	Health Break	
10:15-11:15 AM	60 min	Review and Deepening: Writing and Preparing the LAS	Mr. Desi Dario Magnaye
11:15-12:00 PM	45 min	Review and Deepening: Managing Parallel Classes	Prof. Amparo Tuazon
12:00 NN-1:00 PM	60 min	Lunch	
1:00-1:30 PM	30 min	LAS Writing III (Revision)	Participants will finalize the LAS they created.
1:30-2:30 PM	60 min	Review and Deepening: Student Portfolio and Strategic Study and Rest	Prof. Amparo Tuazon
2:30-2:45 PM	15 min	Health Break	
2:45-4:00 PM	75 min	Implementing and Operationalizing DLP	Mr. Desi Dario Magnaye
4:00-4:15 PM	15 min	Checkpoint and Wrap-up	NEAP PMT



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NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Day 4 | 20 March 2025

Time	Duration	Activity		In-charge/Remarks
8:00-8:15 AM	15 min	Management of Learning		NEAP PMT/Assigned Group of Participants
8:15-10:00 AM	105 min	Enrichment Session	Differentiated and Developmentally Appropriate Teaching & Learning Process	Dr. Carlo Magno CEO, Center for Learning & Assessment Development-Asia
10:00-10:15 AM	15 min	Health Break		
10:15-11:40 AM	85 min	Enrichment Session	Differentiated and Developmentally Appropriate Teaching & Learning Process	Dr. Carlo Magno
11:40-12:00 NN	20 min	Open Forum		Dr. Carlo Magno & NEAP Facilitator
12:00 NN-1:00 PM	60 min	Lunch		
1:00-2:45 PM	105 min	Workshop	Planning & Managing Differentiated and Developmentally Appropriate Teaching & Learning Process	Dr. Carlo Magno
2:45-3:00 PM	15 min	Health Break		
3:00-4:00 PM	60 min	Workshop	Planning & Managing Differentiated and Developmentally Appropriate Teaching & Learning Process	Dr. Carlo Magno
4:00-4:15 PM	15 min	Checkpoint and Wrap-up		NEAP PMT



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Day 5 | 21 March 2025

Time	Duration	Activity	In-charge/Remarks
8:00-8:15 AM	15 min	Management of Learning	NEAP PMT/Assigned Group of Participants
8:15 – 10:00 AM	105 min	Enrichment Session <ul style="list-style-type: none">▪ Creating Supportive Learning Environment▪ Fostering Independent Learning	Dr. Carlo Magno
10:00-10:15 AM	15 min	Health Break	
10:15-12:00 NN	75 min	Workshop <ul style="list-style-type: none">▪ Creating Supportive Learning Environment▪ Fostering Independent Learning	Dr. Carlo Magno
12:00 NN-1:00 PM	60 min	Lunch	
1:00-1:30 PM	30 min	Closing Program <ul style="list-style-type: none">▪ Agreements▪ Next steps	NEAP PMT
1:30 PM onwards	-	Travel time	