




Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM
 ORD-2025- 282

TO : Regional Functional Division Representatives
 Regional Planning Officers III
 Education Program Supervisor-PPRD
 SGOD Education Chief Supervisors
 Senior Education Program Specialists-SMM&E

FROM : 
CRISTITO A. ECO
 Director III
 Officer-In-Charge
 Office of the Regional Director

SUBJECT : Coordination Meeting on the Progress Monitoring of the
 PPAs on the Program Management Information System

DATE : March 14, 2025

1. A coordination meeting on the Progress Monitoring (PM) of Programs Projects and Activities on the Program Management Information System (PMIS) will be held on March 26, 2025 as scheduled below.

Date	Time	Participants	Modality
March 26, 2025	9:30 a.m.- 11:00 a.m.	Senior Education Program Specialist-SMM&E	Online To be announced later
	2:30 p.m.- 4:00 p.m.	Regional Functional Division Representatives	In-person venue: QAD Conference Room

2. The agenda of the meeting are the following
- Updates on the conduct of progress monitoring on the division PPAs;
 - Submission of Quarterly PIR Report through PMIS to be included in the DEMEA/RMEA reporting;
 - Establishment of regional tracer portal on the reporting of division PPAs (accomplishments vs. targets);
 - Introduction of the catch-up plan, adjustment mechanism and commitment form; and



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- e. Establish quarterly meeting of the division focal persons handling the Progress Monitoring (PM) account.

3. For queries, you may coordinate with Mr. James M. Macaranas, OIC Education Program Supervisor of Quality Assurance Division.

4. For information and guidance.

QAD/jmm



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