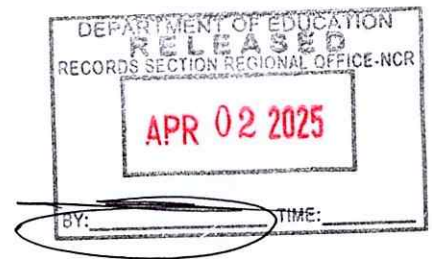




Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



April 2, 2025

REGIONAL MEMORANDUM

Nb. 328, s. 2025

To: Schools Division Superintendents

TRAINING PROGRAM FOR MEMBERS OF THE BOARD OF CANVASSERS

1. In reference to the attached letter, dated 31 March 2025, from Atty. Jubil S. Surmieda, Regional Election Director, Commission on Elections – National Capital Region, this Office informs the concerned personnel of the above-mentioned subject.
2. As part of the Department of Education's unwavering commitment to supporting the integrity and efficiency of the electoral process, the Commission on Elections (COMELEC) is conducting a specialized training program for members of the Board of Canvassers.
3. This training is scheduled to take place on **April 9-10, 2025**, at **Acacia Hotel Manila**, located at **5400 East Asia Drive cor. Commerce Avenue, Filinvest Corporate City, Alabang, Muntinlupa City**.
4. The program aims to equip participants with the updated protocols and procedures essential for ensuring the accuracy, effectiveness, and credibility of the canvassing of votes during elections. Given the critical role of Schools Division Superintendents in this process, their attendance is deemed vital to uphold the democratic values and standards entrusted to them. In view of this, **Schools Division Superintendents** are directed to attend the said training program.
5. For further information and any concerns, please contact Richard D. Vidal, Education Program Specialist II, Officer-In-Charge, Office of the Regional Director - Public Affairs Unit through email richard.vidal@deped.gov.ph.
6. For information, guidance, and compliance of all concerned.

JOCELYN DR ANDAYA
Regional Director, NCR
concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations



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Republic of the Philippines
COMMISSION ON ELECTIONS
Office of the Regional Election Director
National Capital Region
3rd Floor, P1 Building, Greenhills Barangay Hall
Col. Bonny Serrano Avenue, San Juan City
Tel. Nos. 8527-08-46/ 8527-96-24

31 March 2025

DR. JOCELYN DR ANDAYA
Regional Director
Department of Education, NCR

Dear Director Andaya:


I hope this letter finds you in good health and high spirits. As part of our ongoing efforts to ensure the integrity and efficiency of the upcoming electoral process, the Commission on Elections has organized a comprehensive **training program for members of the Board of Canvassers**. This training is scheduled to take place on **April 9-10, 2025 at Acacia Hotel Manila, located at 5400 East Asia Drive cor. Commerce Avenue, Filinvest Corporate City, Alabang, Muntinlupa City**.

As integral members of the Board of Canvassers, **School Division Superintendents** are tasked with significant responsibilities in ensuring the accurate and efficient canvassing of votes. Their participation in this training is essential to equip them with the latest protocols and procedures pertinent to the electoral process.

In this regard, we kindly seek your approval for the School Division Superintendents within your department to attend the aforementioned training. Their involvement will greatly enhance the effectiveness and credibility of the election proceedings, reflecting our shared commitment to upholding the integrity of our democratic institutions.

We appreciate your consideration of this request and look forward to your favorable response.

Sincerely,



ATTY. JUBIL S. SURMIEDA
Regional Election Director
COMELEC-NCR