

Republic of the Philippines **Department of Education**NATIONAL CAPITAL REGION



April 02, 2025

REGIONAL MEMORANDUM

N δ . - 3 3 6 ,s. 2025

To: Schools Division Superintendents

Division SBFP Focal Persons

All Others Concerned

SUBMISSION AND UPDATING OF DATA AND SCHOOL-BASED FEEDING PROGRAM (SBFP) REPORTING FORMS

- 1. Relative to OUOPS Memorandum No. 2025-08-01750, this Office, through the School Health and Nutrition Unit of the Education Support Services Division, hereby relays the request for Submission and Updating of Data and School-Based Feeding Program (SBFP) Reporting Forms.
- 2. Relative to this, SDOs are requested to submit reports on SBFP on the following schedule:

Data and/or Reporting Form	Schedule
Status of Procurement and Implementation of SBFP	Every 1st week of the month
Status of Payments to Suppliers	Every 2nd week of the month
Monthly Progress Reports	Every 15th of the month
Fund Utilization Report, Nutritional Assessment and other data requests	Every 4th week of the month
SBFP Form 1 (Masterlist of SBFP Beneficiaries) and Form 2 (SBFP Summary of Beneficiaries) via sbfp.milk@deped.gov.ph	April 07, 2025
Program Terminal Report	June 16, 2025

3. Immediate dissemination of and compliance with this memorandum is desired.

JOCELYN DR ANDAY.

Regional Director, NCR
Concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations







Address: 6 Misamis St., Bago Bantay, Quezon City Email address: ncr@deped.gov.ph

Website: depedncr.com.ph





Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM OM-OUOPS-2025-년-네가

FOR

: REGIONAL DIRECTORS

SCHOOLS DIVISION SUPERINTENDENTS

FROM

MALCOLM S. GARM

Assistant Secretary, Of Charge,

Office of the Undersecretary for Operation

SUBJECT

SUBMISSION AND UPDATING OF DATA AND SCHOOL-BASED

FEEDING PROGRAM (SBFP) REPORTING FORMS

DATE

: March 11, 2025

Pursuant to Republic Act No. 11037, or the Masustansyang Pagkain para sa Batang Pilipino Act, the Department, through the Bureau of Learner Support Services-School Health Division (BLSS-SHD) continues to implement the School-Based Feeding Program (SBFP), which aims to address hunger, encourage learners to enroll and attend school, and contribute to the improvement of their nutritional status. As a learner support program, it is an intervention intended to feed the undernourished learners and keep them in school.

To ensure that the desired outputs, outcomes, and impact of the program are measured and properly documented, the following directions are hereby given:

1. Regular reports on SBFP and its complementary programs shall be requested on the following schedule:

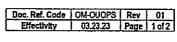
Data and/or Reporting Form	Schedule
Status of Procurement and Implementation for SBFP to be requested from the Schools Division Office (SDO) Focal Persons	Every 1st week of the month
Status of Payments to Suppliers to be requested from the Regional Office (RO) Technical Assistants for SBFP	Every 2 nd week of the month
Monthly Progress Report to be requested from the Regional Nutritionist-Dietitians	Before the 15 th day of the month and validation of the data is every 3 rd week of the month
Fund Utilization Report, Nutritional Assessment, and other data requests to be requested from the RO or SDO Focal Persons	Every 4th week of the month

2. In view of the ongoing research engagements for the SBFP, the SDOs are



Room 101, Rizel Building, Deptid Complex, Moralco Avonue, Peelig City 1500 Telephone Nos.: (02) 8633-5313; (02) 8631-8492

Email Address: oure@deped.gov.ph | Website: www.deped.gov.ph



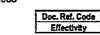


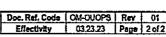
requested to submit the following on or before March 31, 2025 via sbfp.milk@deped.gov.ph or hard copies may also be sent to the School Health Division, Bureau of Learner Support Services, DepEd Complex, Meralco Ave., Pasig City:

- a. SY 2023-2024 SBFP Form 1 (Master List of SBFP Beneficiaries)
- b. SY 2023-2024 SBFP Form 2 (SBFP Summary of Beneficiaries)
- 3. In relation to the measurement of the impact of universal feeding among kindergarten learners, all the pilot schools are requested to submit to the SDO the SBFP Form 7 (School Program Terminal Report) a week after the closing of the school year on April 15, 2025. The SDOs shall submit the reports either through email or via LBC.
- 4. All ROs and SDOs are also requested to submit the Program Terminal Report on or before June 30, 2025, via sbfp@deped.gov.ph using the attached form.

Should you have further questions or require additional information, you may contact Ms. Magdalene Portia T. Cariaga, Senior Education Program Specialist, or Ms. Jessa B. Magana, Mr. Ted C. Pinto, Ms. Jennicka Saludez, Technical Assistants II of BLSS-SHD, by email at sbfp@deped.gov.ph or telephone at (02) 8632-9935.

Thank you.









Quality Form

OK sa DepEd - School-Based Feeding Program (SBFP) **Program Terminal Report Form** (SBFP PTR - Form C)

BLSS-School Health Division

The state of the s	
Region/SDO:	Period Covered:
Office Address:	
Office Telephone Number:	Mobile Number:
Fax Number:	Email Address:
Number of Schools in the Region: 13	Elementary Enrolment:
la .	Secondary Enrolment:
72	TOTAL:

A. ACCOMPLISHMENTS

1. SBFP Coverage: Total Number of Beneficiaries for Nutritious Food Products or Hot Meals

Grade Level	Sex	All Kinder	Severely Wasted	Wasted	Stunted	Pupils-at-Risk-of- Dropping-Out: [PARDOs]	Indigenous Peoples	Indigent Learners	Last Mile Schools (with Jess than 100)	TOTAL
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Grade 5	F									0
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TOTAL	Total	0	a	O.	0	O	O	0	0	0

2. SBFP Coverage: Total Number of Beneficiaries for Milk sourced from NDA/PCC

Grade Level	Sex	All Kinder	Severely Wasted	Wasted	Stunted	Pupils-at-Risk-of- Dropping-Out (PARDOs)	Indigenous Peoples	Indigent Learners	Last Mile Schools (with less then 100)	TOTAL
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3. SBFP Coverage: Total Number of Beneficiaries for Milk from Commercial Sources

Grade Level	Sex	All Kinder	Severely Wasted	Wasted	Stunted	Pupils at Risk of Dropping Out (PARDOs)	Indigenous Peoples	Indigent Learners	tast Mila Schools (with less than 100)	TOTAL
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4. SBFP Coverage: Total Number of Beneficiaries for Milk Donated by Partners

Grade Level	Sex	All Kinder	Severely Wasted	Wasted	Stunted	Pupits-st-Mub-of- Dropping-Out (PARDOs)	Indigenous Peoples	Indigent Learners	Lest Mile Schools (with less than 100)	TOTAL
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" Attachment 2

8. Profile of Beneficiaries

Grade Level	Sex	Target No.	Actual No.	%	No. Dewormed	×	No of 4Ps Beneficiaries	*	from Previous	×
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Kinder	F									
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Attachment 2

10. Completion Rate	М	F	Total
Number of beneficiaries at the start of feeding:			
Number of beneficiaries after feeding:			
Percentage (# of beneficiaries at the start + # of beneficiaries			
after feeding) X 100%	1		ļ

11. Type of Food Commodities Distributed to Learners (Check applicable items)

	No. of Feeding Days
Hot meals	
Nutritious Food Products	No. of Feeding Days
Enutribun	
Mliky Burt	
Fortified/Enriched Bread	
Fruits / Fruit Products	
Rooterops	
Vegetables	<u> </u>
Nutripacks	
Cereals/Grains	i

Mük	No. of Feeding Days
Fresh Milk	
Sterilized Milk	
Commercial Milk	
Provided by Partner	

12. SBFP Funds (for those with downloaded funds)

Tranches Transches	Amount Received from RO	Funds Utilized	Percent Utilization (col 3/2*100%)
·			
Total:			

,

ţ

* Attachment 2

¹ B. DONATIONS/ RESOURCES GENERATED

(Add Additio	onal Sheets, if needed)		
Partner & Type of Dona	ions/Services Provided	Quantity (if applicabl	e) Estimated Cost (if applicable)
-,			
·			
			
	<u> </u>		
	T EVENTS OF SBFP, AND OT ES/ GOOD PRACTICES	HER HEALTH AND NUT	RITION PROGRAMS/
[Add Additional	Sheets, If needed)		
t happened?	Who were involve	d? When	Outcome: What Is/are its Important contribution to the School- Based Feeding Program of the school?
			T

	EVENTS OF SBFP, AND OTHER HE / GOOD PRACTICES	ALTH AND NU	ITRITION PROGRAMS/
[Add Additional Sh What happened?	eets, if needed) Who were involved?	When	Outcome: What is/are its important contribution to the School- Based Feeding Program of the school?
			posco recong 1 repent of the second
D. LESSONS LEARNED		from Centra	GESTIONS TO STRENGTHEN SBFP (Include support needed al, Region, and Division Office that can increase the impact of OK sa DepEd the schools)
E. PROPOSED PLAN OF ACTI	ON AND RECOMMENDATION	5	
F. PHOTOS (Before, During a	and After)		
			· · · · · · · · · · · · · · · · · · ·
Prepared by:		Noted:	
School Fee	eding Focal Person Date:	- —	Schools Division Superintendant

	Noted:	
School Feeding Focal Person		Schools Division Superintendant