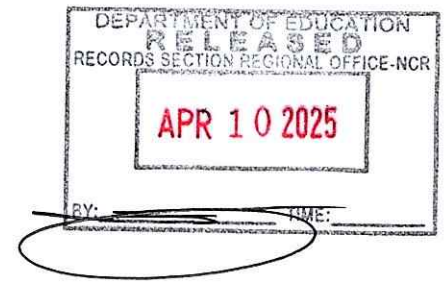





Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM

No. 344 s. 2025

TO : **SCHOOLS DIVISION SUPERINTENDENT**
SDO Pasig City
SDO Quezon City
SDO San Juan City
SDO Valenzuela City

FROM : **JOCELYN DR ANDAYA** 
Regional Director, NCR
Concurrent Officer-in-Charge
Office of the Assistant Secretary for Operations

SUBJECT : **CONDUCT OF WORKSHOPS ON THE DEVELOPMENT OF
POLICY ON MAPPING AND REFERRAL MECHANISM FOR
LEARNERS WITH DISABILITIES IN THE ALTERNATIVE
LEARNING SYSTEM**

DATE : **April 7, 2025**

1. This has reference to the attached Memorandum No. DM-CT-2025-096 dated March 26, 2025, from Gina O. Gonong, Undersecretary, Curriculum and Teaching, relative to the above-captioned subject, contents of which are self-explanatory, for information and appropriate action.
2. In connection with this, the enclosed participants are enjoined to:
 - bring their travel authority
 - bring their own laptop and extension cord and other related reading materials as reference for the workshop
 - observe the time-on task policy based on DepEd Order No. 9, s. 2005
3. Travel expenses and other allowable expenses of the participants shall be charged to the Program Support Fund (PSF) to be downloaded in the region, subject to the usual government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

CLMD/CAVillanueva2025



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f DepEd TAYO NCR



Certificate No. PHP QMS



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

LIST OF PARTICIPANTS

**CONDUCT OF WORKSHOPS ON THE DEVELOPMENT OF POLICY
ON MAPPING AND REFERRAL MECHANISM FOR LEARNERS
WITH DISABILITIES IN THE ALTERNATIVE LEARNING SYSTEM**

<i>NAME</i>	<i>DESIGNATION</i>	<i>DIVISION</i>	<i>WRITESHOP ACTIVITY</i>	<i>DATE/VENUE</i>
Dennis G. Mano	Education Program Specialist II-ALS	Quezon City	Workshop on the Development of Policy on Mapping and Referral Mechanism for Learners with Disabilities in the Alternative Learning System	April 22-25, 2025 Within NCR
Ma. Jennica B. Sy	EPSA - Division ALS focal person	Valenzuela City		
Susan L. Cobarrubias	Public Schools District Supervisor	Pasig City	Workshop on the Validation of Policy on Mapping and Referral Mechanism for Learners with Disabilities in the Alternative Learning System	June 17-20, 2025 Within NCR
Erwin C. Dela Cruz	Education Program Specialist II-ALS	San Juan City		




Republic of the Philippines

Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM
DM-CT-2025-096

TO : REGIONAL DIRECTORS

FROM : 
GINA O. GONONG
Undersecretary for Curriculum and Teaching

SUBJECT : CONDUCT OF WORKSHOPS ON THE DEVELOPMENT OF POLICY ON MAPPING AND REFERRAL MECHANISM FOR LEARNERS WITH DISABILITIES IN THE ALTERNATIVE LEARNING SYSTEM

DATE : March 26, 2025

Pursuant to Republic Act (RA) No. 11510 titled “An Act Institutionalizing the Alternative Learning System in Basic Education for Out-of-School Children in Special Cases and Adults and Appropriating Funds Therefor”, the Department of Education (DepEd) recognizes the inherent vulnerabilities of certain individuals and groups, including learners with disabilities.

In line with this, the Bureau of Alternative Education (BAE) will conduct the Development of Policy on Mapping and Referral Mechanism for Learners with Disabilities in the Alternative Learning System (ALS). This activity aims to establish a standardized, systematic, and accurate process for identifying, tracking, and referring learners with disabilities within ALS and the broader basic education system.

To achieve this goal, BAE will conduct the following workshops:

Title of the Activity/Workshop	Date	Venue
Workshop on the Development of Policy on Mapping and Referral Mechanism for Learners with Disabilities in the Alternative Learning System	April 22-25, 2025	National Capital Region (NCR)
Workshop on the Validation of Policy on Mapping and Referral Mechanism for Learners with Disabilities in the Alternative Learning System	June 17-20, 2025	National Capital Region (NCR)

Specific venues will be announced in a separate issuance.

Relative to this, may we request the participation of two (2) representatives from your region in each of the workshops listed above. These representatives will serve as resource persons and provide technical assistance throughout the sessions. Kindly



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submit the names of the designated representatives on or before April 10, 2025. Attached is a copy of the Indicative Program Matrix for reference.

Travel expenses and other allowable expenses of the participants shall be charged to the Program Support Fund (PSF) to be downloaded to your respective regions or local funds, subject to government accounting and auditing rules and regulations.

For inquiries, you may contact **Ms. Annalyn A. Aquino**, Senior Education Program Specialist, at (02)8636-3603 or through email at annalyn.aquino@deped.gov.ph or bae.pqad@deped.gov.ph.

Copy furnished:

MALCOLM S. GARMA
Assistant Secretary
Officer-in-Charge
Office of the Undersecretary for Operations

**Workshop on the Development of the Policy on Mapping and Referral Mechanism for Learners with Disabilities in the Alternative Learning System
April 22-25,2025 / NCR**

Indicative Program of Activities

TIME	Day 1 (Tuesday)	Day 2 (Wednesday)	Day 3 (Thursday)	Day 4 (Friday)				
7:00-8:00	Registration	Breakfast/Preliminaries						
8:01-8:30		Preliminaries						
8:30-9:00								
9:01-10:00	I. OPENING PROGRAM *National Anthem *Prayer *DepEd Quality Policy *Acknowledgment of Participants: *Welcome Remarks: *Message: *Statement of Purpose and *Presentation of Mechanics Photo Opportunity II. Plenary Session Session 1: Background of the Project: Inclusion of Learners with Disabilities in the Alternative Learning System. (SNED in ALS)	Session 4: Presentation of the approved PPS Session 5: Overview of the policy formulation process Session 6: Presentation of the draft ALS policy	Breakout Session: Consultation 2: Focus on Framework, Procedures, Strategies	Presentation Presentation of the Results of Consultation 3 (Focus on Roles and Responsibilities, and M&E)				
10:01-10:10								
10:11-11:00								
11:01-12:00								
12:01-1:00						Lunch Break		
1:01-2:00					II. Plenary Session Session 2: Reach Every Child Project	Breakout Session: Consultation 1: Focus on Rationale, Scope, and Definition of Terms	Presentation Presentation of the Results of Consultation 2 (Focus on Framework, Procedures, Strategies)	Clearing House
2:01-3:00								
3:01-3:10			Health Break					
3:01-4:00	Session 3: Sharing Strategies for Mapping and Identifying Children and Persons with Disabilities	Presentation Presentation of the Results of Consultation 1 (Focus on Rationale, Scope, and Definition of Terms)	Breakout Session Consultation 3: Focus on Roles and Responsibilities, and M&E	Closing Program				
4:01-5:00								
Expected Outputs	Levelling Off	Rationale, Scope and Definition of Terms	Focus on Framework, Procedures, Strategies	Draft Policy on Mapping and Referral Mechanism for Learners with Disabilities in the Alternative Learning System				
Officer of the Day	Kristine Lee Lumanog	Kristine Lee Lumanog	Anna Lourdes Falcon	Annalyn Aquino				

**Workshop on the Validation of the Policy on Mapping and Referral Mechanism for Learners with Disabilities in the Alternative Learning System
June 17 - 20, 2025 / NCR**

Indicative Program of Activities

TIME	Day 1 (Tuesday)	Day 2 (Wednesday)	Day 3 (Thursday)	Day 4 (Friday)			
7:00-8:00	Registration	Breakfast/Preliminaries					
8:01-8:30		Preliminaries					
8:30-9:00							
9:01-10:00	I. OPENING PROGRAM *National Anthem *Prayer *DepEd Quality Policy *Acknowledgment of Participants: *Welcome Remarks: *Message: *Statement of Purpose and *Presentation of Mechanics Photo Opportunity II. Plenary Session Session 1: Background of the Project: Inclusion of Learners with Disabilities in the Alternative Learning System (SNED in ALS)	Workshop 1 Validating Policy Draft: (Rationale, Policy Summary and Policy Options)	Continuation of Workshop 2 Validating Policy Draft: Framework, Procedures, Strategies	Presentation of comments, suggestions, and recommendations			
10:01-10:10							
10:11-11:00							
11:01-12:00							
12:01-1:00					Lunch Break		
1:01-2:00					II. Plenary Session Session 2: Presentation of the Draft Policy on Mapping and Referral Mechanism for Learners with Disabilities in the Alternative Learning System	Presentation Presentation of the Results of Consultation 1	Presentation Presentation of the Results of Consultation 2 (Focus on Framework, Procedures, Strategies)
2:01-3:00							
3:01-3:10		Health Break					
3:01-4:00	Session 3: Presentation of the Initial Findings and Recommendations	Workshop 2 Validating Policy Draft: Framework, Procedures, Strategies	Workshop 3 Validating Policy Draft: Focus on Roles and Responsibilities, and M&E	Closing Program			
4:01-5:00							
Expected Outputs	Levelling Off	Validated Rationale, Scope and Definition of Terms	Validated Framework, Procedures, Strategies	Validated Policy on Mapping and Referral Mechanism for Learners with Disabilities in the Alternative Learning System			
Officer of the Day	Kristine Lee Lumanog	Kristine Lee Lumanog	Anna Lourdes Falcon	Annalyn Aquino			